

Memorandum of the Town of Hampton Building Inspector's Office

In light of concerns about the emerging health crisis associated with the current Coronavirus (COVID-19) outbreak as well as the ongoing INFLUENZA season, the Town of Hampton Building Inspector's office shall be implementing the following protocols to mitigate concerns, protect our employees, and prevent contagion.

1. The Town Hall and Building Inspector's Office shall be off limits to the public. Communication shall be via phone or email.
2. As of March 19, 2020, ***field inspections will not be conducted in occupied buildings.*** Field inspections for exterior only projects or for projects in unoccupied buildings will be authorized on a case by case basis. Alternative measures such as digital photos *may* be accepted in some instances but must be discussed and approved by the building inspector. (see contact information below)
3. Inspections shall be limited to only emergencies, exterior projects or rough inspections in open or unoccupied structures.
4. Applications and documents shall be received by email, regular mail or via a drop box located in the front vestibule area of the Town Hall . The requirements of NH RSA 676:13, III that places time limitations on code officials to act upon permit applications shall be followed to the best extent possible
5. Contact Information for the Building Dept.:

Jim Marchese, Building Inspector/Health Officer – 603-929-5911
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Leo Desrochers, Building Inspector - 603-929-5817
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Scott McDonald, Rental Housing Inspector – 603-929-5934
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Paula Hamel, Secretary – 603-929-5826
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