

Town of Hampton



CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

Minutes

November 16, 2020 – 4:00 p.m.

Zoom

PRESENT: Tracy Emerick, Chairman
Jason Bachand, Town Planner
Kristi Pulliam, Finance Director
Jim Waddell, Board of Selectmen
Regina Barnes, Board of Selectmen
Steven Henderson, Budget Committee
Keith Lessard, SAU 90
Mariah Curtis, SAU 90
Louis Costa, SAU 90
John Gamache, SAU 21

ABSENT: Jamie Sullivan, Town Manager
Fred Welch, Deputy Town Manager
Kristina Ostman, Administrative Assistant
Amanda Reynolds Cooper, Public Librarian
Matt Ferreire, Business Administrator SAU 21

The Capital Improvements Program Committee Chairman, Tracy Emerick, has determined that, due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic, and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, in order to properly ensure the safety of the public and that of several of the Committee members who are within the CDC guidelines needing to take special precautions, this body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Emerick is confirming that the Committee is: Utilizing Zoom for this Electronic Meeting. The Public may join by using the link or the telephone number listed below. If anyone has a problem, please call 603-929-5808.

Mr. Emerick commenced the meeting at 4:00 PM.

The Governor's State of Emergency criteria (above) regarding the meeting being held via Zoom was read into the record.

I. 2021 CIP UPDATE – SUMMARY OF TOWN PROJECTS

Jason Bachand, Town Planner spoke briefly about the Town CIP. He noted that the Fire Department, Police Department, DPW, Recreation Department, Building Department, and Cemetery Department all have items in the current CIP. Mr. Bachand asked if anyone wished to speak about any specific items in the Town CIP (no one spoke). He also noted that the document was sent to the full CIP Committee for their information.

II. 2021 CIP UPDATE – SUMMARY OF SCHOOL PROJECTS

The SAU90 CIP was discussed first. Keith Lessard, SAU90 said that Hampton Academy work is wrapping up. They will continue with \$300,000 for preventative maintenance as in the past. The Center School HVAC was discussed. The COVID situation has enhanced the need for air exchangers. They will be phasing it in. The LED lighting program was also discussed.

Mr. Bachand asked if there were any questions for SAU90 (there were none).

The SAU21 CIP was discussed next. John Gamache from SAU21 was in attendance for Matt Ferreire, the SAU 21 Business Administrator. Mr. Gamache discussed the Tech Ed building, roof management. The auditorium will be addressed next year – it will be a 3-year phased upgrade to lighting. The current dimmers are energy burners. This will save on costs over the year.

Mr. Gamache said that, looking down the road, the bond will be renewed on 2024-25. Alumni Field locker rooms and rest rooms would be a future project. There would be roof repair at that time as well, which would be done following a 3-4 year phased approach.

Mr. Bachand asked if there were any questions for SAU21 (there were none).

III. NEXT STEPS

Mr. Bachand explained the next steps. He will work with Kristi Pulliam, Finance Director to coordinate the compilation of the final CIP financials for the Town, SAU 90, and SAU 21. When ready, probably in December, these will be go the Planning Board for approval. A letter of the Board's action and a copy of the CIP financials will then be provided to the Board of Selectmen and the Budget Committee.

Mr. Emerick discussed the Legislative Committee (Concord). They have not met since March. However, Mr. Emerick requested that anyone who wants to bring something forward let him know.

The meeting ended at 4:11 PM.

Respectfully submitted,
Jason Bachand, Town Planner