

Cemetery Trustees Minutes of Nov 5th, 2019

PRESENT: Mary Blackwell, Chairman Maryrae Preston, Trustee Susan Erwin, Trustee, also present Stacey Noyes and James Hunt co-superintendents.

At 6:08 PM, the Cemetery Trustees convened a duly noticed public session in the office of the High Street Cemetery. Motioned by Chairman Blackwell, Seconded by Trustee Preston unanimously voted 3-0-0.

I. APPROVAL OF MINUTES

On a motion made by Trustee Preston to accept the public minutes from Tuesday October 1st, 2019, Seconded by Trustee Erwin unanimously voted 3-0-0.

II. Report from Cemetery personnel & some new business

1. Co-Superintendent Stacey Noyes discussion on concerns for a tree that was planted against cemetery rules. A family had concerns that the tree was poisoned. A professional was called in to view tree. It was not poisoned and trees are not allowed to be planted without the Trustee's permission. The family has apparently contacted Trustee Preston via Town email which was not seen. Trustee Preston apologizes for this.
2. Discussion for the sale of two lots to Dean Merrill Trustee approved. Motion by Trustee Preston, Seconded by Trustee Erwin unanimously 3-0-0
3. Cemetery clean-up continues.
4. Tree removal has gone well. Concerns by the public on the amount of trees being removed. The removal is for safety purposes.
5. Discussion regarding lot prices and how we are very fair as others in the area are much higher.
6. Trustees took a tour of the garage to view updating. Building inspector has signed off on construction to date. Superintendent's just waiting for the heat to be installed to complete the renovations.

III. NEW BUSINESS from Trustees

1. Discussion regarding the Elkins cemetery regarding documentation on what responsibilities & terms were written in order for the Alzheimer's facility to be built.
2. Trustees and co-superintendents will be sending out a thank you to our temporary superintendent Brian Chevalier who was instrumental in the assist of restructuring of implementing cemetery procedures.
3. Cemetery business cards are in.
4. Trustees do not think that it is necessary to have emailed copies to them individually. They are notified from the superintendents of the sales at monthly meetings. Copies on file with the Town and sent to the superintendents at the cemetery is sufficient.

IV. OLD BUSINESS

1. The gate is in at Winnacunnet High School at the Ring Swamp Cemetery making the access so much easier for the machinery and clean-up.

2. Still waiting for delivery of the plow attachment to the tractor.
3. Superintendent's received their Home Depot credit card. This makes the purchasing process for the cemetery essentials much easier.
4. Discussion regarding having the Town digitally copy all of the cemetery records. A warrant article passed providing money to do so in the 2019 election. If money is available the Trustees and superintendents would like to have this done.

Motion to adjourn meeting made by Trustee Preston, Seconded by Chairman Blackwell at 7:22 PM