

HAMPTON PLANNING BOARD

DRAFT MINUTES

August 19, 2020 – 7:00 p.m.

PRESENT: Tracy Emerick, Chair
Ann Carnaby, Vice Chair
Alex Loiseau, Clerk
Fran McMahan
Mark Olson
Keith Lessard
Jason Bachand, Town Planner
Laurie Olivier, Office Manager/Planning

ABSENT: James Waddell, Selectman Member

I. CALL TO ORDER

Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic, and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, in order to properly ensure the safety of the public and that of several of the Board members who are within the CDC guidelines needing to take special precautions, this body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, Chairman Emerick is confirming that the Planning Board are: Utilizing a teleconference service for this electronic Meeting. The Public may join the teleconference by calling 1-857-444-0744 and using the code 156034. If anyone has a problem, please call 603-929-5805.

Mr. Emerick commenced the meeting by introducing the Planning Board members.

Mr. Emerick read the Governor’s State of Emergency criteria regarding the meeting being held telephonically.

The pledge of allegiance was said. Attendance was taken, and it was stated who was in the room. Planning Board member, Ann Carnaby, and Office Manager, Laurie Olivier. were home; no one was present with them. All other Board members and Town Planner, Jason Bachand were present in the Selectmen’s Meeting Room. It was noted that all votes will be taken by roll call.

Mr. Emerick said the applicant for 16 L Street wishes to continue to October 7, 2020.

MOVED by Mr. McMahan.

SECOND by Mr. Olson.

ROLL CALL VOTE: 6 – 0 – 0

MOTION PASSED.

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II. ATTENDING TO BE HEARD

Master Plan Steering Committee

1. Public Comment (relating to Master Plan)
2. Milone & MacBroom – Consultant for Vision and Coastal Management Content
 - a. Recap of Virtual Workshops
 - b. Public Engagement Campaign (so far)
 - c. Coastal Flooding Outreach and Education
 - d. Consultant Next Steps and Steering Committee Action Items
3. Release of RFP for Phase II Comprehensive Master Plan Update
4. Next Steps

Mr. Noah Slovin, Milone & MacBroom called in. Mr. Dave Murphy, Milone & MacBroom called in also. Nancy Stiles was on the line, as were Sharon Raymond and Barbara Kravitz. Brian Warburton called in as well.

Mr. Bachand asked for public comment relating to the Master Plan. There was none.

Mr. Slovin discussed the virtual workshops. We had about 19 attendees at the first workshop. Milone & MacBroom recorded the workshops as well. One is available (will be) to the public. He made a concise version of the presentation. It is about 15 minutes long and it will be viewable to the public. For the survey, they have received 139 responses as of now. As far as the text campaign, there are 10 text messages. He noted some conversations ensued. Champions have responded. Twenty-four responded to emails. The website is up.

Mr. Bachand said the virtual workshops went well and we received good feedback. He was surprised about the attendance, which was lower than we expected. Comments were provided on the workshops, draft notes. There will be more updates to the comments and they need to be finalized. The video of the workshop will be on the website and will be aired on Channel 22 also. The public should watch this. There was good dialogue and good information.

Milone & MacBroom did a good job per Mr. Emerick. The Coastal information was over his head. It was very detailed. Mr. Emerick said on the Vision part, he feels there are two visions, i.e. beach and village.

Nancy Stiles texted Mr. Emerick. Ms. Stiles thanked them for the public workshops last week. She asked about public engagement. Will there be more, how will that happen and who is included was asked. Mr. Bachand discussed additional options.

Mr. Slovin discussed the coastal content. He took Mr. Warburton's comments from the first workshop and tweaked it for the second meeting.

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Mr. Slovin said the survey will be up for a bit, as will the text campaign. No deadline right now. It may close around mid-September. Engagement of multiple focus groups will figure out how to move forward with that. Multiple focus groups were discussed. Ms. Morison and Mr. Bachand will discuss this more.

Mr. Slovin said multiple focus groups will gather in the fall.

There will be workshops later in the project closer to the end when we have the draft product ready. We will get feedback before it is finalized.

Ms. Carnaby discussed confusion she is hearing from the public – she said many from the public think they already took the survey, the preliminary survey. She asked if this could be tagged somehow that other questions (different questions) are being asked in the current survey. She wants the public to know they should take this survey as well. It should state this is a new, updated survey. Mr. Bachand will have this noted on the website.

Mr. Warburton discussed ZOOM meetings; are they on the website was asked. Mr. Bachand said they will be, and will be broadcast on Channel 22. They are getting formatted.

Mr. Warburton thought it was fantastic; commentary, feedback, use of ZOOM.

Mr. Bachand brought up outreach and education for the public and the committee with assistance of Ms. Morison and NHDES on coastal flooding. Coastal resilience. Second meeting in September, Nathalie will likely begin discussing this.

Mr. Slovin discussed there would be a presentation to the committee and for the public who attend.

Mr. Bachand discussed it would likely be a 15-20 minute presentation.

Mr. Loiseau thinks this will be very helpful.

Mr. Olson discussed Nathalie Morison (NHDES) and the Conservation Commission. They are parallel with one another. The Conservation Commission and the DES are working diligently in CHAT and SHEA. We have a private consultant talking about flood hazards. Nathalie is great with this topic.

Mr. Bachand will touch base with Ms. Morison.

Mr. Bachand asked Mr. Slovin to discuss the steps ahead in the Master Plan (Phase I) process.

Mr. Slovin discussed debriefing results of the workshops and finding key take-aways from those workshops. Survey and text campaign will go on for another month.

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Mr. Slovin discussed focus groups (with public comments) and developing the Vision and Coastal resilience products.

Developing mitigation reactions and actions was discussed. There are a lot of next steps. Gathering information we received so far. Need to look at the information per Mr. Slovin.

Ms. Carnaby asked if this is a good time to contact the Steering Committee members who are less involved and see if they want to continue in a more active way or if we should find some other individuals who may be able to be more active. Mr. Bachand said we could take look at this. Mr. Emerick said we anticipated this would happen once summer heated up.

Mr. Lessard asked about ranking of the questions. Some are numbers. Mr. Bachand explained it.

Mr. Slovin said the percent shared are not figured out yet.

Mr. Bachand mentioned the RFP for Phase 2. We discussed this a number of times already. Final comments are being addressed. He is looking to have this posted by the end of next week, but the Town Manager and Town Attorney need to look at it first. The goal is to have responses (from consultants) by early October.

Mr. McMahon wants the public to know that the current work will inform the overall Master Plan, and that this (Vision and Coastal) work is only two of the chapters of the Master Plan. The RFP that Mr. Bachand is talking about is for the whole Comprehensive Master Plan. Mr. Bachand explained that the larger piece (Phase II) gets into land use, transportation, natural resources economic development, and more. This (Phase I work) will influence that, but it's the Phase II work that will ultimately become our final Master Plan.

III. CONTINUED PUBLIC HEARINGS

* Note: Applicant is requesting to continue to October 7, 2020

* **20-031 16 L Street** (continued from July 1, 2020, July 15, 2020 & August 5, 2020)

Map: 293 Lot: 34

Applicant: 158 Ashworth Avenue, LLC

Owner of Record: Same

Site Plan: Convert existing residential structures into a commercial restaurant. Proposed site improvements include patio area with seating and an antique trailer to be permanently located on site.

Waiver Request: Section V.E. Detailed Plans

The Board voted at the beginning of the meeting to continue the above application to October 7, 2020.

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IV. NEW PUBLIC HEARINGS

V. CONSIDERATION OF MINUTES of August 5, 2020.

MOVED by Mr. McMahon.

SECOND by Mr. Olson.

ROLL CALL VOTE: 6 – 0 – 0

MOTION PASSED.

VI. CORRESPONDENCE

VII. OTHER BUSINESS

- **853 Lafayette Road - Request for One-Year Extension of Site Plan and Conditional Use Permit Approval**

Mr. Bachand discussed the application and extension request. He said the applicant received conditional approval on September 4th of last year. It is for a brewery expansion. Due to these times, they have not been able to complete this work. They wish have an extension to next year. Mr. Bachand said the extension should be until September 4, 2021.

MOVED by Mr. Lessard.

SECOND by Mr. Olson.

ROLL CALL VOTE: 6 – 0 – 0

MOTION PASSED.

VIII. ADJOURNMENT

MOTION by Mr. McMahon to adjourn.

SECOND by Mr. Olson.

ROLL CALL VOTE: 6 – 0 – 0

MOTION PASSED.

MEETING ADJOURNED: 7:31 p.m.

Respectfully submitted,

Laurie Olivier, Office Manager/Administrative Assistant

****PLEASE NOTE****

ITEMS NOT CALLED OR IN PROGRESS BY 10:00 P.M.

MAY BE CONTINUED TO THE NEXT SCHEDULED MEETING