

Note: Draft minutes are subject to corrections, additions and deletions.

August 10, 2020

7:00 PM Board of Selectmen - Electronic Meeting by teleconference

As Chairman of the Hampton Board of Selectmen, I have determined that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, that to properly ensure the safety of the public and that of several of the Board members who are within the CDC guidelines needing to take special precautions, this public body is authorized to meet electronically.

Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming we are:

We are utilizing a teleconference service for this electronic Meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public may join this electronic meeting by calling **1-857-444-0744** and use the code **156034**. If anybody has a problem, please call **603-929-5805**.

SALUTE TO THE FLAG

I. Roll Call

Chairman Waddell asked each member state their presence:

Sel. Rage, present, Selectmen's Meeting Room  
Sel. Bridle, present, Selectmen's Meeting Room  
Sel. Woolsey, present, Selectmen's Meeting Room  
Sel. Barnes, present, Selectmen's Meeting Room  
Chairman Waddell, present, Selectmen's Meeting Room

II. Public Comment [Time limitation of three (3) minutes per caller]

Deborah Harley, 27 L Street, called with concerns regarding issues at the corner, entertainment on L Street, noise, fights, language, drunkenness. She asked if police presence on the street would alleviate these issues. She noted a problem with public urination, and commented on the fact that there are 5 bars in the area and the amount of people there. She referenced the area looking like Salisbury of the past.

Cheryl Hildreth, 61 Carolan Ave., also a town employee, called with concerns about the town office building opening and there not being a requirement to wear a mask. She noted concerns about both the employees and members of the public, discussing the office being very busy and lines of customers, as well as employees having to move about the area. She

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noted appreciating the difficulty of the decision and all the town is doing to keep residents  
and

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employees safe, but reiterated her concern of the public not required to wear a mask to come into the building.

John Tirrell, 47 Edgewood Drive, he commented he strongly agreed with the previous caller and supports having to wear a mask when entering the town office, noting it the best practice and common sense, also noting it protects the most vulnerable and town employees. He commented on supporting the absentee rules that state, if affected by Covid19, you may vote by absentee ballot.

Claire Libby, 307 Mill Road, called and noted her agreement with previous callers regarding face masks. She commented she thought the bars were closed and her worry of school starting. She noted she would like to see mask wearing wherever it can be done, and her concern of mail in balloting.

Rita Kalil, 467 Ocean Blvd., called, noting she is a member of the Seabreeze Condominium Board, and stated she had a complaint regarding the Sea Spiral Hotel. She listed all of the issues: yelling, swearing, fighting, fireworks, charcoal grills, and aroma of marijuana. She noted several types of trying to contacting people regarding the issue, and many police visits, and noted the difficulty of trying to live while next door to all of that. She highlighted that there is no management on site at the hotel. She reiterated the guests at the hotel are running rampant, and asked if something can be done about it.

### III. Announcements and Community Calendar

Sel. Barnes announced that Brian Warburton messaged her that Barbara Kravitz has resigned her position as recording secretary of the budget committee and encouraged anyone interested in the role to contact Mr. Warburton.

Sel. Rage announced the Village District is in the process of setting up the annual meeting and will let everyone know shortly.

Chairman Waddell announced the heat for the next three days, encouraging being careful, hydrating, and looking in on your neighbors.

### IV. Approval of Minutes

#### 1. July 27, 2020

Selectman Woolsey MOTIONED to APPROVE the minutes of July 27, 2020, SECONDED by Selectman Bridle.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0

### V. Consent Agenda

1. Cemetery Deed: Catherine Kimball 37/I-1/2/1&3
2. Dance Hall Permit and Pool Tables Permits: Wally's Pub, Water's Edge Yacht Club LLC
3. Donation to Parks and Recreation Dept. \$100 from Lynn and Gerhard Blume
4. Entertainment Licenses: The Community Oven 845 Lafayette Rd
5. One Day Entertainment License: 37 Briar Road 08/22/20
6. Parade & Public Gathering License: Global War on Terrorism 09/11/20

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Selectman Barnes MOTIONED to APPROVE the Consent Agenda, SECONDED by Selectman Rage.

Sel. Woolsey noted a concern. She asked to have #5 and #6 pulled for discussion.

Selectman Barnes MOTIONED to APPROVE the Consent Agenda, Items 1, 2, 3, and 4, SECONDED by Selectman Rage.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0

Sel. Woolsey noted her concerns with the items #5 & #6, there being no indication of the number of people and social distancing.

Sel. Bridle noted the application for 37 Briar Road states 20 attendees. TM Sullivan noted the Global War on Terrorism is done every year by the American Legion and is an outdoor event.

Selectman Woolsey MOTIONED to APPROVE the Consent Agenda, #5 & #6, SECONDED by Selectman Bridle.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0

Chairman Waddell announced the upcoming appointments and moving the election discussion to #1.

## VI. Appointments

1. Shirley Doheny, Town Clerk and Bob Casassa, Town Moderator
  - a. Primary and General Elections

Town Moderator Bob Casassa, thanked the board and discussed the upcoming state primary election on Sept. 8<sup>th</sup>, which will be conducted at Hampton Academy in the gymnasium. He noted they expect absentee ballots to be higher than past years. He thanked SAU 90 and the school board for allowing the use of Hampton Academy, being the first time for voting. He discussed the ease of voting there and the fact that the primary is generally low attendance, and he noted easier access and easier parking there. He noted at this time, school will be in session that day, and they are working on that coordination. He asked the board for consideration of coordination with DPW so that voters may park at the school, and at the rear of the Fire Dept., and possibly Academy Ave. that currently has no parking, noting possible safety issues, and to coordinate with the Pol. Dept. as well.

He discussed this is a state election, noting working with the Sec. of State's office and committee. He discussed communications regarding conducting the election with concerns about the current health issues and being safe. He noted expecting to see all poll workers wearing face masks, there will be social distancing, and the federal government has given the state funding for conducting the election with personal protection equipment. He noted this is all new and will be a reference for the November election, and discussed past numbers of voters and absentee ballots. He reiterated the Covid19 concern as being an eligible reason for an absentee ballot. He discussed the absentee ballot significant increase as being detrimental to the workings of the town clerk's office, and he discussed possible changes that

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may have to occur. He noted absentee being a great thing for the public, but the extensive additional handling needed.

He discussed that due to all of this, he needs help, and needs community members to step up, and needs adequate personnel. He made a plea for residents, 17 and older, to contact him or the town clerk's office if they would like to assist in the Sept. or the Nov. election. He discussed the time and different types of help needed.

Town Clerk Shirley Doheny spoke and thanked the board for the opportunity. She discussed the upcoming elections and noted her office working on both, receiving absentee requests for both. She reiterated that a Covid19 concern is an acceptable reason for an absentee ballot. She highlighted the process of an absentee ballot. She noted the form for requesting, which is on the town website and the town clerk's page. She discussed how to fill out the form and understand the questions, and that you can request both election ballots on the same form. She highlighted the party affiliation process, and she stressed the importance of the form being signed. She discussed the process of having help with a form, and how to return the form. She noted by law, ballots have to be handed to the town clerk's office. She discussed the constraints and difficulties of her office in conducting business during this shutdown.

Sel. Woolsey commented that Hampton Academy is a good location for the election. She asked if absentee ballots can be mailed back once filled out and the answer was yes. She thanked both officials.

Sel. Barnes thanked Ms. Doheny for addressing the workload and people not understanding. She commented that a person bringing an absentee ballot for someone has to show an ID, and she asked if a person bringing an absentee ballot of their own has to show an ID and the answer was no, and that is the law.

Sel. Rage noted they are doing a great job and he has all the faith and confidence in the town clerk's office and the moderator.

Sel. Bridle asked how someone can undeclare after submitting an absentee ballot. Ms. Doheny discussed a form included in the absentee ballot that can be filled out to do that, or someone can call the town clerk's office. He asked how much postage is needed to mail back the ballot and the answer was no more than 65 cents, possibly less. He asked about a sign saying no ballots in the drop box and the answer was that there is one there already. He noted the ease of registering your car online, if you do it early, the process is seamless. He noted concern of having enough poll workers.

Chairman Waddell thanked them both and noted his confidence in a well run election process. He asked about the process of getting the absentee ballot application back to the town clerk, can it be emailed. Ms. Doheny reiterated you can mail it back, email it, or fax it back. They discussed the ballot must be mailed or brought back. He asked if people will be required to wear a mask to vote at the polls. Mr. Casassa discussed that they are awaiting guidance from the Sec. of State's office, but he expects he will not be able to mandate wearing a mask. He discussed the possibility of those without masks voting in a different area and highlighted that if that is a concern for anyone, they may vote absentee. He asked absentee voters to please mail early, and discussed the laws about dropping off absentee ballots and the integrity of the process.

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Sel. Rage asked about the use of pens. Mr. Casassa noted disposable pens and placemats for your ballots, as well as no curtains on the booths. He noted wanting another discussion after the Sept. election, but before the Nov. election for any issues that arise.

Sel. Barnes thanked him for that explanation. She noted accommodations for those not wearing a mask and still wanting to vote at the polls. Mr. Casassa noted the air quality system of Hampton Academy and possible outdoor accommodations. She asked about the actual ballots for absentee votes. Ms. Doheny said they have the ones for the Sept. election and some have been sent out. Mr. Casassa noted they are accepted back, but can't be counted until the day of the election.

Sel. Bridle asked about someone collecting absentee ballots and does it have to be someone from the town clerk's office and the answer was yes. Ms. Doheny discussed possibly being able to deputize someone to do that, she will look into. He asked if someone can check to see if their absentee ballot has been received. Ms. Doheny explained that you can call, but there is also a website that you can check, at the Sec. of State's site. Chairman Waddell asked if that link is on our site, and the answer was on the town clerk's page. There was general discussion of that being put on the front page of the town site.

Sel. Woolsey discussed a post office issue. Mr. Casassa noted the Sec. of State's office has stated the USPS says it takes two days for mailing, and on the day of election, new this election of Sept., you may bring your absentee ballot to the polling site.

Sel. Bridle discussed a flier he received regarding absentee ballot voting with an incorrect address for Hampton's town clerk's office, and Ms. Doheny noted she received notice of that from the Sec. of State's office.

Ms. Doheny discussed the envelopes in the ballot, she noted one is an affidavit envelope and it must be signed. She noted if you request both election absentee ballots, you will only get Sept.'s at this time, she is not processing Nov.'s yet. Mr. Casassa noted not knowing who will be on the Nov. ballot until after the Sept. election.

Sel. Woolsey noted how great this discussion is for people to watch.

Sel. Rage asked about a schedule for them at the polls and Chairman Waddell stated they will set that at a later time.

2. Fred Welch, Deputy Town Manager
  - a. Ring Swamp Cemetery Maintenance Report

Deputy Town Manager Welch thanked the board. He discussed the Cemetery Dept. doing a lot of work on the Ring Swamp Cemetery. He discussed the removal of trees, with stumps ground, and the spreading of loam. He discussed getting ready to put down treatment for grubs and grass seed. He noted getting ready to clean individual graves, with gravestones badly needing repair, with some possible replacements. He discussed the chain link fence surrounding the cemetery and the supports being very badly rusted. He noted looking at fencing and a photo sent to the board and that they are looking into the commercial version of it. He noted the cost of removal of the old fence and the new fence installed being \$41,400.00, and noted that money available in the cemetery trust. He discussed they can get a discount if done now, rather than going out to bid, but will do that if directed to. He discussed the installation date and that the old fence would go to be sold as scrap metal. He

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discussed the antique gate that is there, it will remain, and made to be secured and discussed the historical aspects of the gate.

Sel. Woolsey noted great job. Dep. Welch noted the great job of the employees.

Sel. Barnes stated thank you, the cemeteries are looking in great shape.

Sel. Bridle noted it is time to replace the fence and appreciates they are preserving the gate.

Chairman Waddell noted the great job done by Dep. Welch and the employees. He stated a clarification the money is not coming out of the budget, it is from the trust, and Dep. Welch affirmed.

- b. Purchasing Policy Waivers for the Fencing for Ring Swamp Cemetery
  - i. § 718-3.A. Purchase of Supplies, Materials, and Services (Bids over \$15,000)
  - ii. § 718-5.1. Policy Waivers (Best interest of the Town)

Selectman Bridle MOTIONED to APPROVE to Grant a Waiver From the Bidding Requirements to Purchase the Cemetery Fence from Platinum Fence Inc. of Hampton NH to be Installed between Jan. 1 and April 1, 2021 for the sum of \$41,400.00, funds to be withdrawn from the Hampton Association Cemetery Trust, SECONDED by Selectman Woolsey.

Sel. Barnes asked how much money was in the trust and the answer was \$132,000.00.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0. It was noted the motion covered both 718-3A and 718-5.1.

- 3. Chief Ayotte, Fire
  - a. Departmental Update

The chief thanked the board, noting the difficult times. He discussed personnel changes, noting a new hire. He discussed calls for service, noting a significant increase as restrictions eased. He discussed structure fires and mutual aid for structure fires, and listed them. He discussed marine calls, with 5 in July. He noted the increase in EMS calls as well, due to the ease of restrictions, and discussed them. He discussed the 14 calls for overdoses in the second quarter, and listed the other calls. \*At this point there was a brief technical problem with the chief's phone.

He discussed the response kits they were able to purchase with the grant and offering them, with three being accepted. He discussed the two firefighters attending paramedic school, doing classes in a hybrid model. He noted waiting for a better time to do RFP's for A2. He discussed fire prevention inspections, permits and fees collected. He discussed temporary outdoor dining permits, noting the collaboration of departments and rapid turnaround time. He noted the cancellation of fireworks and no permits issued. He discussed the fire prevention vehicle having several mechanical issues. He discussed communications and the number of second quarter calls. He noted the DHS grant awarded to the town for radios.

He discussed administration and that PPE is in place for all personnel. He noted he is waiting to hear from FEMA regarding the grant to replace portable radios. He noted another grant that has been applied for, for the purchase of PPE. He noted 8 firefighters being tested for Covid19, all back negative, and the workforce is healthy. He discussed Ladder1 and

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repair work. He discussed a quote received for the sewer system repairs at headquarters, and noted DPW's help in the process. He discussed mutual aid statistics. He noted the increased staffing previously voted on has been an enormous help.

Sel. Rage noted great job, very impressed, and especially with the job at 131 Ocean Blvd.

Sel. Barnes noted how busy July was, and all they do is appreciated. She commented on seeing an EMS call and how amazing the maneuvering of the vehicles is.

Chairman Waddell noted good report and we will need a report on all that was done during the summer and where to go from there.

4. Alex Sirocki, Tighe & Bond
  - a. Colby Street Water Main Extension

Amanda Tighe, and Mike Bernier were present on the phones. She discussed that they were there for permission for Aquarion to extend the water main on Colby Street. She discussed the current dead end main, and they would like to extend to Locke Road. She noted there will be no new service there, just one will be moved.

Chairman Waddell noted this is not a town job, just Aquarion asking permission.

Sel. Bridle noted this will loop around and have better pressure, and Ms. Tighe noted also improved water quality.

Selectman Bridle MOTIONED to APPROVE the Colby Street Water Main Extension, SECONDED by Selectman Woolsey.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0

Sel. Barnes asked Mr. Bernier a question regarding Mill Road, asking if it was done. Mr. Bernier said they are done until the drain work. She asked about the pavement and TM Sullivan noted that will be done later.

## VII. Town Manager's Report

1. TM Sullivan announced the latest Covid19 statistics for Hampton and the state, noting a slight uptick in Hampton.
2. He thanked Mrs. Kravitz for her service to the budget committee and reiterated if anyone interested in the position to contact Mr. Warburton.
3. The trash operation with the state is continuing, and the state has purchased their trash truck.
4. The crosswalk signs are all installed.
5. The town offices is largely finished, just waiting on planning and building. During a weekly staff meeting a large concern regarding no mandate of masks was brought up. The board voted to strongly encourage, not mandate masks. A majority of employees are concerned and would prefer a mandate.
6. The trash committee has a number of people who previously served, interested in serving again. They would be looking for goals and direction from the board.
7. I am asking for you to approve a new meeting schedule as noted in the package, removing the Aug. 31<sup>st</sup> meeting.

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8. We received a quarterly update from Aquarion, and suggest we meet with them to hear the report.
9. We have reviewed the Wastewater Treatment permit and are asking for some adjustments.

Sel. Barnes asked about a letter from FEMA, requiring adoption of flood plain management. TM Sullivan discussed the six properties that had issues and this is the updated map with the possibility of more properties not in compliance, and he stated it is being looked into. She asked about one of the crosswalk signs being removed and TM Sullivan stated that was the one that was run over.

Chairman Waddell asked about the situation with the caller who was very upset, regarding the hotel. TM Sullivan noted the receipt of the letter and that they were looking into it and will speak to the chief. Sel. Rage asked if we have spoken to the owners and the answer was not as of yet.

Selectman Rage MOTIONED to APPROVE the Mandate of Masks to be worn when in the Town Office for Services, SECONDED by Selectman Bridle.

Sel. Barnes noted she thinks the procedures that are now in place are fine. She discussed she will be voting no, not wanting to mandate to taxpayers regarding a building they pay for.

Chairman Waddell noted agreeing with Sel. Barnes, discussing there is no other place to do business except town offices. TM Sullivan noted there will have to be some sort of accommodation made for someone, we can figure it out. Chairman Waddell noted that is another thing to take on and where is the help coming from.

Sel. Barnes commented as a person, noting her position at Hannaford, and there not being a mandate there, and a table in the front with clean masks. She noted all of the partitions being created at the town office. TM Sullivan discussed other precautions being taken, and discussed what the masks and barriers do, as well as his concerns for the second floor. There was further discussion on town services, not being a private business, and not having the decision making process about whether or not to come to town offices.

Sel. Rage asked if the majority of staff want masks, and the answer was a large number of them. TM Sullivan reiterated having to serve the public.

Chairman Waddell asked town council Atty. Gearreald if we can refuse service to someone not wearing a mask. His answer was that the board is under complete control of the building, who can use it and under what terms. He noted the board has authority to mandate the masks.

Sel. Woolsey commented she is happy with the barriers, she agrees with Sel. Rage and Sel. Bridle, and noted what is happening in the rest of the country. She reiterated our right to require masks.

Sel. Barnes reiterated she does not support this, commenting it is not right to deny taxpayers services. She noted appreciating the town employee's concerns, but that the town manager has done what all other businesses have done to prepare. She noted taxpayer's frustrations, and the perfect plan that is set up for elections. She commented that if we are going to worry about cases increasing, we should look at what is happening at the beach, noting there is no social distancing there.

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Chairman Waddell noted the difficulty with enforcement. There was further discussion on the version of what is in place now. TM Sullivan did note that anyone who is sick and/or has symptoms, will be denied.

Sel. Bridle noted not wanting to deny access but we want to ensure our employees are safe as well, and that the public feels safe.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: no, Chairman Waddell: no. VOTE: 3-2-0

There was general discussion on the meeting schedule. The consensus was the Aug. 31<sup>st</sup> meeting is cancelled.

## VIII. Old Business

### 1. DPW

#### a. Vacate Bid 2020-004 Line Striping and Pavement Markings

TM Sullivan noted an error in the bid and recommends rejecting the bid and going back out to bid.

Selectman Bridle MOTIONED to APPROVE the Vacate of Bid 2020-004 Line Striping and Pavement Markings with DPW rebidding the Work, SECONDED by Selectman Woolsey.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0

#### b. 2020 Warrant Article 22 – DPW Vehicle Purchase

Dep. Dir. Hale read warrant article 22 which passed at town meeting regarding the vehicle purchase of the one (1) 926M Caterpillar Loader, with any replaced vehicles to be traded in. She discussed a quote from Milton Cat for the Caterpillar, noting they are the only dealer within 120 miles. She noted the exclusion of the bid process due to the vote. She recommended the following motion:

To approve the purchase of the 2020 926M Wheel Loader as specified by DPW, and to authorize the town manager to sign a purchase requisition in the amount of \$208,900.00, in addition to approve and accept the trade-in value of \$10,000.00 for the 1997 Drexler which is being replaced by this vehicle, with a net cost of \$198,000.00.

She noted the balance after this purchase will be sufficient for the other vehicles in the article. She noted the repair costs for the current machine keep increasing.

Selectman Bridle MOTIONED to APPROVE the purchase of the 2020 926M Wheel Loader as specified by DPW, and to authorize the town manager to sign a purchase requisition in the amount of \$208,900.00, in addition to approve and accept the trade-in value of \$10,000.00 for the 1997 Drexler which is being replaced by this vehicle, with a net cost of \$198,000.00, SECONDED by Selectman Rage.

Sel. Woolsey asked what type of vehicle this is. Sel. Bridle stated it is a wheeled loader. She commented this has nothing to do with trash and the answer was it does not.

Sel. Barnes asked where this money is coming from and Dep. Hale stated through the unassigned fund balance.

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Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0

Sel. Rage asked what is going on with the street sweeper. Dep. Hale noted it was worked on for 8 hours today and will be working tomorrow and new parts are being ordered for the non-working arm.

Sel. Barnes asked about the no turn sign at the end of Brown Ave., saying people can't read it. Dep. Hale noted it can be replaced.

## IX. New Business

### 1. Code of Ordinance Amendment Repeal Chapter 616 Garage, Barn or Lawn Sales

TM Sullivan noted this is the yard sale ordinance and they have been looking at it, noting the ordinance is just taking up space and there is no enforcement. He noted there is no fee collected and just administrative work, and it is not a problem.

Selectman Barnes MOTIONED to APPROVE the Repealing of Chapter 616 Garage, Barn, or Lawn Sales, SECONDED by Selectman Bridle.

Sel. Woolsey asked what are we going to do and TM Sullivan noted it has been many years without one and he anticipates none. There was some general discussion on the permit process.

Sel. Rage asked about a limit. TM Sullivan reiterated it is not a problem.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 5-0-0

### 2. Assessing Reporting Structure

Atty. Gearreald discussed the board having questions regarding the reporting structure and them governing as assessors, using a contract assessor assisted by town employees. He discussed the vote of the town to have a contract assessor. He discussed the town manager being the head of all departments, although he can't perform assessing functions, commenting that the contracted assessor is who comes to the board. He discussed the town manager signing the assessor's contract, and noted the board has delegated to the town manager the administration of the department.

Sel. Woolsey noted assessing is critical, and she asked about the assessors being independent. Arty Gearreald explained the certification requirements by DRA for the contract assessors. She asked how can you tell about neglected duty, and Atty. Gearreald discussed the checks and balances in place, noting DRA, and taxpayers having the abatement process, and also noted the town manager and deputy, involved in day to day operations.

Sel. Barnes thanked council for the memo. She noted MRI the contractor, with Ed Tinker. TM Sullivan noted they have a team that comes in. She asked how many times and the answer was the schedule is once a week, but they are there for whatever we need. The discussed the revaluation time frame. She read from the Hampton Handbook, the functions of the BOS. TM Sullivan noted the difference between the law and the author's description, and he explained the functions of the assessor, who is contracted, answering to the board, but

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the town manager's office handling the day to day, and noted he has asked Dep. Welch to oversee. They discussed the handbook.

Chairman Waddell noted they put the town manager in charge, they hired MRI, MRI is doing a great job and he is fine with what they are doing.

Sel. Barnes asked if the RT. 1A closure is going past Labor Day. TM Sullivan stated that by order of the governor, it expires on Labor Day. There was general discussion on the board's position of the end date.

Selectman Barnes MOTIONED to RECOMMEND to the GOVERNOR that there be NO extension of the ending date of the RT 1A Closure, SECONDED by Selectman Bridle.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: no, Sel. Barnes: abstain, Chairman Waddell: yes. VOTE: 4-1-0

Town Attorney Mark Gearreald asked the Board to go into Non-Public Session, under RSA 91-A:3,II, (a) Personnel, (c) Reputation, and (e) Litigation.

At 9:10 PM, Selectman Woolsey MOVED to go into Non-Public Session, under RSA 91-A:3,II, (a) Personnel, (c) Reputation, and (e) Litigation, SECONDED by Selectman Bridle, which was approved unanimously by roll call vote.

Roll call vote: Sel. Rage: aye, Sel. Bridle: aye, Sel. Woolsey: aye, Sel. Barnes: aye, Chairman Waddell: aye. VOTE: 5-0-0

PRESENT: Jim Waddell, Chairman, Regina Barnes, Vice-chairman, Mary-Louise Woolsey, Selectman, Rusty Bridle, Selectman, Chuck Rage, Selectman, James B. Sullivan, Town Manager, Mark Gearreald, Town Attorney

[The Minutes were sealed by vote following the resumption of the public session with the exception of the following item]

Town Manager Sullivan inquired of the Board how it wished to handle the subject of non-union employee raises this year, for which a sum has already been appropriated in this year's budget. The Board thoroughly discussed the issue and options. Selectman Rage made a MOTION, SECONDED by Selectman Bridle to give the raises in accordance with what was approved in the budget, which was approved unanimously by roll call vote.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: yes, Chairman Waddell: yes. VOTE: 5-0-0

At 9:35 PM, a MOTION was made by Selectman Rage, SECONDED by Selectman Bridle, to leave the non-public session, which was approved unanimously by roll call vote.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: yes, Chairman Waddell: yes. VOTE: 5-0-0

At approximately 9:35 PM, back in public session, Selectman Bridle MOTIONED, SECONDED by Selectman Woolsey, to seal the minutes of the non-public session, except for the last item as to non-union employee raises, on the basis that disclosure of the minutes could jeopardize the actions to be taken or render the proposed action ineffective, which was approved unanimously by roll call vote.

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Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: yes, Chairman Waddell: yes. VOTE: 5-0-0

X. Adjournment

At 9:35 PM, the Selectmen adjourned the Public Session on MOTION of Selectman Bridle, SECONDED by Selectman Woolsey, which was approved unanimously by roll call vote.

Roll call vote: Sel. Rage: yes, Sel. Bridle: yes, Sel. Woolsey: yes, Sel. Barnes: yes, Chairman Waddell: yes. VOTE: 5-0-0

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James Waddell, Chairman