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July 26, 2021

7:00 p.m. Board of Selectmen's Room

SALUTE TO THE FLAG

PRESENT: Russell Bridle, Chairman
Charles Rage, Vice-chairman
Regina Barnes, Selectman
James Waddell, Selectman
Richard Sawyer, Selectman
Jamie Sullivan, Town Manager

I. Public Hearings RSA 674:40-a Acceptance of

1. Loy Drive
2. McCarron Drive

TM Sullivan discussed this is a required hearing and motioned to close the public hearing. Chairman Bridle so moved. TM Sullivan noted this is the customary action of accepting two new streets.

Selectman Barnes hereby moved to accept Loy Drive subdivision road and McCarron Drive subdivision road as Town roads under RSA 674:40-a, and to sign the roadway warranty deeds to be recorded as evidence of these acceptances, Seconded by Selectman Waddell.
VOTE: 5-0-0

II. Public Comment [Time limitation of three (3) minutes]

Paul Morin, 6 N Street, discussed he was here to present a donation from businesses and himself for crosswalk signs on Ocean Blvd. and the lettered streets. He thanked all from the town who assisted, and all the businesses involved. He noted anyone wishing to do further donations can contact him, and asked the town's permission to install them. He noted the residents on N Street are looking for their resident only signs to go up.

Tom Quinlan, 19 Dumas Ave., noted he wanted to discuss the parking situation for the Boar's Head Condo Association. He discussed a large building repair project that will be starting this week. He noted they are seeking an exception to the resident only parking for their contractors, noting the cost of possible fines for the 90-day construction period. He discussed the

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chairman's prior comments on a similar situation. He thanked the Board for their consideration.

Regina Barnes, 95 Presidential Circle, discussed the Seafood Festival weekend and noted all the departments participation and no financial gain to the town and taxpayers. She noted having a personal conflict of interest and will be abstaining from the discussion on the agenda later in the meeting.

III. Announcements and Community Calendar

Sel. Waddell noted the time of the summer and thanked police, fire, DPW, the state, the lifeguards, and everyone who has kept things peaceful, clean, and open.

Sel. Rage agreed with Sel. Waddell.

Sel. Barnes noted calls from seniors and others regarding robocalls. She noted possible legislation and discussed not answering if you don't know the number, and that the police dept. offers to call them if there are any questions regarding such. She discussed watching the last planning board meeting, noting appreciating Mr. Lessard's comments and thanked him.

TM Sullivan asked to move two new business items to this time.

1. Donation acceptance of \$2,760 for eight (8) Crosswalk pedestrian signs

Sel. Waddell MOTIONED to ACCEPT the Donation of \$2,760 for eight (8) Crosswalk pedestrian signs, SECONDED by Sel. Sawyer. VOTE: 5-0-0

Sel. Barnes asked about the businesses and TM Sullivan read them.

2. 19 Dumas Ave "Breaker's at Boar's Head" Condominium Parking request

TM Sullivan reiterated Mr. Quinlan's comment regarding the condominium and the parking request, bringing it to the Board.

Sel. Rage asked about the dates and the answer was July 30th for approximately 90 days.

Sel. Sawyer noted having this issue before. Chairman Bridle discussed a possible amendment to the ordinance if there is a building permit.

Sel. Waddell MOTIONED to AUTHORIZE the Town Manager in consultation with the Police Dept., to deal with special building project circumstances with an authorized building permit, and to grant waivers or parking permits for contractors, for Dumas Ave and a period of two weeks until language is drafted*, SECONDED by Sel. Barnes.

Sel. Barnes noted this is happening at Kings Highway. TM Sullivan noted it will happen everywhere because there are no waivers at this time and signs are going up.

Sel. Rage noted as long as it is not overnight and discussed landscapers.

Sel. Sawyer noted the landscaper's situations differ as officers and parking enforcement exercise great discretion with that. He noted this motion would give relief to the police dept., as the exception will be made through the manager's office and not them.

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TM Sullivan offered the motion for Dumas Ave. and the next two weeks, until language can be drafted. Sel. Waddle agreed to that for his motion, Sel. Barnes agreed for her second, (*added to motion above. VOTE: 5-0-0

IV. Approval of Minutes

1. July 12, 2021

Sel. Barnes MOTIONED to APPROVE the Minutes of July 12, 2021, SECONDED by Sel. Rage. VOTE: 5-0-0

V. Consent Agenda

1. Dance Hall Permit: Victorian Inn
2. Forest Fire Warden Appointment: Chief McMahon
3. Deputy Forest Fire Warden Appointment: Jason Newman
4. One-day Entertainment License: James House on 07/24, 07/31, 08/21, 09/18
5. Parade and public Gathering Licenses: 2021 Seacoast Century 09/29, Global War on Terrorism Monument Rededication 09/11
6. Raffle Permit: James House on 07/24, 07/31, 08/21, 09/18
7. Road Closure Permit: Crest Street 09/11

Sel. Barnes MOTIONED to APPROVE the Consent Agenda, SECONDED by Sel. Sawyer.

Sel. Waddell asked about the James House being weekly and the answer was there are four different days. VOTE: 5-0-0

VI. Appointments

1. Ed Tinker, Contract Assessor (MRI)
 - a 2020 Abatements

Mr. Tinker noted this is an abatement from earlier in the year that has been revised. He discussed a fire that had taken place and never addressed. He discussed doing an inspection and noted a proposed refund of \$5,550.05.

Sel. Barnes noted the results of the inspection warranted the refund and the answer was correct.

Sel. Waddell MOTIONED to APPROVE the 2020 Abatements per Mr. Tinker recommendation, SECONDED by Sel. Rage. VOTE: 5-0-0

2. Kristi Pulliam, Finance Director
 - a Monthly Financials

This is the sixth report of 2021 and the expenditure target is 50%. When you review the attached Revenue report you can see the differences in revenue from 2020 to 2021. The 2021 revenue is higher than 2020 revenue by \$61,519. The month's total income was \$768,276. Of that total, motor vehicles came in at \$363,125; Interest on Taxes at \$9,056; Building Permits at \$27,112; Departmental at \$197,119; Parking Lots at \$111,509; and Real Estate Trust at \$49,263. Parking Lot revenues are lower than 2020 by \$21,773, but if compared to 2019 we are up by \$33,225. Items to note that are not related to the general fund, is revenue related to participation in Vaccination Clinics. We have received reimbursement for March

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and April totaling \$129,845.42, and May came in today. At this time, we have also submitted a request for reimbursement for June. We received the first disbursement from ARPA money today, at \$811,083.

On the expense side you will find that we are 48.3% spent or under budget by \$461,359. In June of 2020 we were underspent by \$1,136,019. This month I will point out any departments/sections that are over 50% and point out the driving factors. I will also point out where the 3 big departments stand. Personnel Administration is at 56.44% driven by Employee Separation and Bank Buy-Back Program. Police Department is at 49.26%. Fire Department is at 54.03%. The sections driving this are fire suppression and stations and buildings. Emergency Management is at 57.12%, but most of the expenditures in this section have offsetting revenue. Public Works is at 46.21 %.

Recreation has a balance of \$216,351. Fund 25, Cable Committee has a balance of \$560,011. Fund 26, Private Detail has a balance of \$197,228. Fund 27, EMS has a balance of \$428,749, although we did just purchase the ambulance so that will change. Fund 41, Recycling has a balance of \$130,458. Wastewater System Development Charge has a balance of \$183,878. There are approved expenditures by the Board of \$142,869.

Regarding the Fire Dept., they are overspent, but there will be an adjustment made, moving the vaccination money into their account once it is all received.

Sel. Waddell asked for an explanation of what ARPA is. The answer was American Rescue Plan Act. He asked where those funds will go, and the answer was into the grant fund to be spent on projects.

Sel. Barnes noted good report as usual. She discussed parking ticket revenue and prior discussions of a warrant article to use some of the revenue to offset pedestrian safety. She and the town manager discussed. Sel. Sawyer noted it would need to be citizen sponsored. Sel. Barnes noted not the Rec. revenue, but the parking ticket revenue. She noted the fire dept. training at only 10% and wanted to point out as it was mentioned in the fire dept. study. She noted the public works budget and the amount of solid waste and collection that they do. She asked about the status of the audit for 2020. Ms. Pulliam noted they are wrapping up the single audit and once complete we will get the report.

Chairman Bridle reiterated the fire dept. budget and getting the vaccination money moved.

b Channel 22 purchase

Brian McCain and Paul Gould were present to discuss seeking funds to redo the control room. Mr. Gould showed some pictures of the control room. He noted the equipment is fantastic but highlighted the vintage air conditioner system. He noted it blows very cold and you can not hear anything in the room so it has to be turned off. He showed where the unit should be located to cool the machinery. He discussed the many sound issues and noted the proposed solution. He discussed the fluorescent lighting and the issue it causes with not seeing the monitors. Mr. McCain noted the new ac unit would also be a heater as right now there is only a space heater. He noted the Board should consider and reiterated all the issues.

Sel. Waddell asked the cost.

Mr. McCain noted there is no tax impact, it will be from the cable fund. TM Sullivan noted the cost at \$52,965.34.

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Sel. Sawyer asked the balance of that fund and the answer was \$560,011.

Sel. Waddell noted people relying on Channel 22 for all the televised meetings, and he noted overheated equipment will not last as long. He noted being totally in favor.

Sel. Sawyer agreed it is a necessity.

Sel. Barnes asked if the amount was a quote, and the answer was yes. She noted they need the proper lighting and was in favor of this.

Sel. Rage noted that is what the fund is for, and they do a great job.

Sel. Waddell MOTIONED to APPROVE the waiver of the purchasing policy and accept the bid of Carpentier Construction in the amount of \$52,965.34 to upgrade and remodel the control room of Channel 22 as recommend by staff under 718:5.1, with funds to come from the Cable Fund, SECONDED by Sel. Sawyer. VOTE: 5-0-0

3. Jennifer Hale, DPW Director and Joseph Lynch, DPW Deputy Director
 - a Introduction of Deputy Director

Dep. Hale introduced Dep. Dir. Lynch, she noted his experience and qualifications.

- b Appointments as TAC representatives

Dep. Hale noted she would like former director Chris Jacobs removed and she and Dep. Dir. Lynch added.

Sel. Waddell MOTIONED to remove former director Chris Jacobs and APPROVE the Appointments of Jennifer Hale and Joseph Lynch as TAC Representatives, SECONDED by Sel. Barnes. VOTE: 5-0-0

- c Uniform Bid

Dir. Hale discussed the current bid expiring this month, it was a three-year contract, and the lowest bidder is our current vendor.

Sel. Barnes MOTIONED to APPROVE the multi-year Unifirst uniform bid and authorize the town manager to enter into a contract with Unifirst, to provide services at the cost included in their bid, SECONDED by Sel. Waddell. VOTE: 5-0-0

Dep. Hale noted the funding appropriation process.

- d WWTP Upgrades update.

Dep. Hale gave an update on Phase 1 of the upgrade. She noted the copies and that it is posted on the website. She noted most things in progress, and they are ahead of schedule and in budget. She noted Penta doing a great job and that Mike and Mike and the crew are amazing. She noted the project at the halfway mark. She discussed starting to think about Phase 2, warrant articles and priority projects. She summarized the influent pump station project and that it is in critical need of replacement. She noted asking the engineers to look into bringing the project into Phase 1. She noted it was approved for Phase 1, but taken out to reduce costs, and discussed potential funding sources to bring it back to Phase 1. She noted contingency funds and the ARPA funds and discussed costs.

Sel. Waddell asked about the pumps. Dep. Hale noted two are working and if one were to fail they would need to bring in a pump company. Sel. Waddell asked about the cost of

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renting pumps. Dep. Hale noted it would depend on many things, but potentially thousands of dollars per week, and discussed a possible motor repair, but that is also a high cost. Sel. Waddell asked if she were confident with her plan. Dep. Hale noted she confidently believes it is better to do it right, and now, as opposed to after a March warrant. Dep. Dir. Lynch noted that not only is the rental of pump expensive, but 24/7 manpower is needed.

Sel. Barnes noted the mention of the marsh pipe and not wanting to do anything like that again. She noted if we can use the ARPA funds and contingency, we should get it done, as costs will only increase.

Sel. Sawyer agreed, do it right the first time. He asked about a reason as to why the cost has doubled in a year and a half. Dep. Hale discussed getting materials and lead times. They discussed future costing and workloads.

Sel. Rage noted we do not want a backup.

Sel. Waddell asked what is needed at this time.

TM Sullivan explained the process.

e Jones Ave Resident Parking

TM Sullivan explained the Jones Ave residents requesting the resident only signage due to constant traffic.

Sel. Barnes asked about adding Glade Path and TM Sullivan noted the boat launching issue. There was general discussion on temporary signs and requests from Jones Ave and Glade Path.

Sel. Barnes asked again about Glade Path. Sel. Sawyer suggested waiting on that to hear from other residents. Sel. Barnes noted they wanted the signs that were there last year.

Sel. Waddell MOTIONED to APPROVE Jones Ave as Resident Parking by Permit May 15 to October 15, SECONDED by Sel. Rage. VOTE: 5-0-0

Sel. Barnes MOTIONED to APPROVE putting up temporary signs in the same spots as last year, SECONDED by Sel. Rage.

Sel. Rage noted he didn't see a problem but would like to go down and see what the residents say. Sel. Barnes noted they did not do that when doing for the whole town. There was general discussion. Vote: 1-4-0 (Barnes)

Chairman Bridle noted we will bring it back for more discussion.

f Acceptance of sewer easements - Chase Street properties

Dep. Hale discussed the situation with a Chase Street property elevating their house and finding part of the pipe missing. She noted it is old clay pipe, discussing the house and cinder block issues. She noted pricing from Jamco and needing to get this done as soon as possible. She noted the need for the easements to maintain, repair, and reconstruct. She described the process of replacing the pipe with new PVC piping.

Sel. Barnes MOTIONED to APPROVE the Acceptance of the three (3) sewer easements, being sought by DPW to enable the sewer line replacement and maintenance, contingent upon receipt of signed originals of documents in acceptable form and to sign the sewer easement deeds to be recorded as evidence of this acceptance, for the following:

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1. Map 274, Lot 62 (11 Chase Street)
2. Map 274, Lot 63 (15 Chase Street)
3. Map 274, Lot 65 (17 Chase Street)

SECONDED by Sel. Waddell. VOTE: 5-0-0

Sel. Rage MOTIONED to APPROVE to authorize the Town Manager to approve the emergency expenditure in the amount of approximately \$32,000.00 providing a waiver of the Town of Hampton Purchasing policy section 718-3 with their concurrence in accordance of Section 718-4 B as less than three bids were received/the project not put out to bid, SECONDED by Selectman Waddell. VOTE: 5-0-0

Sel. Barnes thanked them, and noted how busy DPW is and the \$34 million in projects that Dep. Hale has submitted to the state, hoping we can get some support for that. She thanked them for the update on the Waste Water Treatment Plant. She noted the status of warrant articles and discussed that there are always things going on. Dep. Hale discussed funding and the constant monitoring of any funding expiration times. Sel. Barnes discussed infrastructure and its neglect.

4. John Nyhan, President Hampton Area Chamber of Commerce
 - a Summary overview of the 2021 Hampton Beach Seafood Festival

Mr. Nyhan discussed the annual visit for a summary and approvals, noting signatures needed. He thanked the Board and all of the departments. He noted the excitement to be able to hold the festival this year, and noted state park permit approval. He discussed lower sponsorship and the festival layout to address any Covid concerns, and discussed and described the changes and redesign. He noted the same level of volunteerism and highlighted the Knights of Columbus and Winnacunnet High School ROTC. He discussed hours and the cost of admission with a discount process for local residents. He noted free parking and free transportation and described that process. He highlighted and described the many events planned. He noted the skydiving event being eliminated this year.

- b Parade and Gathering request & approval

Mr. Nyhan discussed the needed approval.

Sel. Sawyer MOTIONED to APPROVE the Parade and Gathering Permit contingent upon approval and coordination with Police, Fire, and DPW, SECONDED by Sel. Waddell. VOTE: 3-0-2 (Bridle, Barnes)

Mr. Nyhan discussed the state approval needed once the above is done.

Sel. Waddell MOTIONED to APPROVE the Town Manager to sign the state form for the Parade and Gathering Permit, SECONDED by Sel. Sawyer. VOTE: 3-0-2 (Bridle, Barnes)

- c Road Closure request & approval

Mr. Nyhan discussed the road closure annual request.

Sel. Sawyer MOTIONED to APPROVE the Road Closure Permit, SECONDED by Sel. Waddell. VOTE: 3-0-2 (Bridle, Barnes)

- d Arrangement for handicap transportation with the Parks and Recreation Department

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Mr. Nyhan discussed the use of the Town's Rec. Dept. for the handicap transportation.

Sel. Waddell MOTIONED to APPROVE the Arrangement for handicap transportation with the Parks and Recreation Department, contingent upon town council approving the vendor agreement, SECONDED by Sel. Sawyer. VOTE: 3-0-2 (Bridle, Barnes)

Sel. Waddell noted that through his direct involvement with the Seafood Festival through the Rotary Club he saw the tremendous amounts of money that went to local charities.

Mr. Nyhan discussed the expenses involved in putting on the festival, noting what has been spent to the town over the last few years.

Chairman Bridle noted his work for the Chamber the reason for abstaining from discussion and votes.

VII. Town Manager's Report

1. Last week saw the swearing in of our new Fire Chief McMahon and an introduction will be at the next meeting.
2. An offer has been placed and accepted for the HR position by Ms. Julie Glover, she will begin August 23rd.
3. Unutil will be beginning the herbicide treatment. There is more information on their and our websites.
4. We have gotten a good handle on what we can use the ARPA money for. We will do a presentation at the next meeting for the Board and public. There is a required public hearing. We will figure the best ways to use and expend those funds.
5. Mr. Diener has asked for a letter of support for a grant program that would utilize the services of an economist to study the economic ramifications of flooding.

Sel. Barnes asked what the grant is for and how much will it be. She discussed more going on in town than sea levels. She discussed the development in town and its effects. She noted an economist coming in that did not know Hampton before all the development would not be comparable. She discussed not being comfortable with accepting grant money and relinquishing rights. She discussed having the state reps in, noting Mike Edgar and his video. She discussed we have always had flooding. TM Sullivan reiterated it is just a letter of support.

Sel. Waddell noted it has nothing to do with the town, it is SHEA applying for the grant. He noted he would be in support of a letter.

Sel. Sawyer noted it has nothing matching from the town and he sees no problem is supporting getting us more information.

Sel. Waddell MOTIONED to APPROVE the Town Manager to send a letter of support for the SHEA grant process, SECONDED by Sel. Rage. VOTE: 4-1-0 (Barnes)

VIII. Old Business

1. Resident's Petition "Resident Parking Only" Ancient, Toppan, Shaw, James, Beach Plum

TM Sullivan noted the Board having time to consider and what is their pleasure.

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Sel. Sawyer noted taking a ride there to see the situation. He noted the safety issues and recommended that police and fire should take a look and give their recommendation. He discussed they should possibly be fire lanes.

Sel. Waddell noted he took a ride there as well and that a lot of those properties come out to the right of way. TM Sullivan discussed the right of way. Sel. Waddell asked about the signs. TM Sullivan noted that two signs were put up and two signs were taken down. Sel. Waddell asked if we know who took them down and the answer was, we do not. He noted that is town property and it should be out there that it is totally wrong to do that, and he discussed they are public streets that all taxpayers pay for.

Sel. Rage noted he took a ride down and looked for the signs, noting it a concern they were taken down. He noted he felt if it isn't resident parking that they will be flooded with everyone parking there. TM Sullivan discussed the petition further and offered suggestions.

Chairman Bridle noted that those who spoke at public comment discussed the safety issues. There was general discussion and Sel. Sawyer read the petition. Sel. Sawyer commented it seems to be that resident only is not the issue, it is any parking at all.

Sel. Barnes noted traveling there often on her bike. She noted not seeing any cars parked there because no one would want to leave a car there. She noted some of the residents on the roads have been there 40 or 50 years, she noting she thinks we should not put the signs up and leave as it's always been. She noted she was told that the contractor took the signs down. TM Sullivan noted he heard they were on the side of the road. Sel. Waddell noted we should confirm with the contractor. Sel. Waddell noted he has no problem with the petition but does have a problem with people taking down the town's property. He noted he wanted to try and verify who took the signs down.

Chairman Bridle discussed taking a ride down and he saw no signs. He believes what public works states, that they were not taken down by them, but they can try to find out. TM Sullivan noted he will verify.

Sel. Rage asked about the kiosks for the parking lots. TM Sullivan noted there have been some real challenges, but they are about to go live.

Sel. Barnes discussed an article about the former fire chief moving on and the subsequent fire study report. She noted the article seemed to blame one person and she highlighted some of the study's recommendations. She highlighted some recommendations and noted some need to be implemented town wide, discussing the CIP, size of roads and fire safety, performance measures, and leadership. She reiterated not placing blame on one person and some issues are town wide. She discussed people coming in and talking to us about things we already know, and we need to find the best ways to address it. She reiterated her position on the flooding issue. She discussed how things effect Hampton and reiterated wanting the state reps. to come in.

Sel. Sawyer MOTIONED to WAIT on the Resident's Petition to remove the "Resident Parking Only" on Ancient Hwy, Toppan St., Shaw St., James St., and Beach Plum Way until after Police and Fire have looked at further, SECONDED by Sel. Waddell. VOTE: 5-0-0

IX. New Business

1. Donation acceptance of \$2,760 for eight (8) Crosswalk pedestrian signs

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Completed earlier.

2. 19 Dumas Ave “Breaker’s at Boar’s Head” Condominium Parking request

Completed earlier

3. CDC/ATSDR Pease Health Study - placement of signs on Town property

Town Manager discussed the request for yard signs regarding the water contamination study.

Sel. Waddell MOTIONED to APPROVE the request of the CDC/ATSDR Pease Health Study - placement of signs on Town property, SECONDED by Sel. Rage.

Sel. Barnes asked what ATSDR means, and TM Sullivan did not have the email with him. They discussed it is regarding water. VOTE: 5-0-0

X. Closing Comments

None

XI. Adjournment

Sel. Waddell MOTIONED to adjourn at 20:45, SECONDED by Sel. Rage. VOTE: 5-0-0

Russell Bridle, Chairman