

Note: Draft minutes are subject to corrections, additions and deletions.

June 28, 2021

7:00 p.m. Board of Selectmen's Room

SALUTE TO THE FLAG

PRESENT: Sel. Bridle, Chairman
Sel. Rage, Vice-chairman
Sel. Barnes
Sel. Rich Sawyer (via phone per RSA 91-A:2, III)
Town Manager Jamie Sullivan

ABSENT: James Waddell

Sel. Barnes MOTIONED to APPROVE Sel. Richard Sawyer appearing on the phone per RSA 91-A:2, III, SECONDED by Sel. Rage. VOTE: 3-0-0

Sel. Sawyer, in Meredith, NH, alone, hotel room, at training for Sheriff's Dept.

I. Public Comment [Time limitation of three (3) minutes]

Stephanie Goupil, 23 Windmill Lane, noted Windmill is a cut through between High St. and Winnacunnet. She discussed having small children and people fly down the road. She requested a speed bump on Windmill Lane.

Taylor Gallo, 16 Windmill Lane, she discussed how fast cars drive on Windmill, noting how dangerous it is. She discussed the stop sign on Moulton as a contributing factor, noting the buses. She noted she would like to see a stop sign or speed bump to slow people down.

Deb Parlee, 27 L Street, noted seeing an increased police presence this past weekend. She discussed outdoor entertainment, noting a late night performance with profanity and it being unreasonable. She discussed a musical act described as hard core and being able to hear that on her street. She discussed loud and inappropriate music. She discussed a sidewalk bump out on the end of her street, noting it is an issue for emergency vehicles. She reiterated the volume and noted Wally's on the agenda for a dance hall permit and discussed fees. She discussed speeds and noted the police clearing roads.

II. Announcements and Community Calendar

Sel. Rage announced that fireworks are a go for Weds., weather permitting, and noted the piping plovers moving.

Chairman Bridle reminded all to check on your neighbors in this heat.

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III. Approval of Minutes - None

IV. Consent Agenda

1. 2021 Elderly Exemption Renewal: Ruggiero, Ronald
2. 2021 Veterans Credit: Lawson, Chuck
3. Dance Hall Permit: Wally's Pub

Sel. Barnes MOTIONED to APPROVE the Consent Agenda, SECONDED by Sel. Rage. VOTE: Sel. Barnes, yes, Sel. Rage, yes, Sel. Sawyer, yes, Chairman Bridle, yes.

V. Appointments

1. Jen Hale, DPW Director
 - a Revision to Mailbox Policy

Dir. Hale discussed the snow removal policy for mailboxes. She noted the current policy of replacement and the \$35.00 allotment. She discussed cost increases and the \$35.00 is no longer adequate. She requested the board allow an increase to \$65.00.

Sel. Rage MOTIONED to APPROVE the Revision to Mailbox Policy, SECONDED by Sel. Barnes. VOTE: Sel. Barnes, yes, Sel. Rage, yes, Sel. Sawyer, yes, Chairman Bridle, yes.

b Woodstock Avenue Carts

Dir. Hale discussed the Sun Valley carts, and noted keeping tallies of all who do or don't want carts. She noted the decision to remove the carts at the Woodstock, Ocean Blvd. entrance and the reasoning, noting the abuse of the use of the carts. She discussed the message of carry in, carry out. She noted wanting to keep the board informed and reiterated the decision, asking all to be respectful.

Sel. Rage asked if it could be revisited if not working and Dir. Hale noted 100%. She discussed signage. There was general discussion of no smoking signs.

c King's Hwy update

Dir. Hale discussed Kings Highway and the ponding that happens. She discussed getting some pricing on drainage trenches. She discussed the flood study suggesting the drainage system, and that is under way, under design. She discussed planning and solutions for concerns. She noted signs and posts are in for resident parking.

Sel. Barnes noted the carts policy and asked about what happens when there is a change of use and coming to the board for an exception. Dir. Hale discussed the grandfathered clause, noting the written change of use, and gave an example. She further discussed the policy and possible variables. Sel. Barnes asked about a CIP list for the entire town. Dir. Hale discussed what she has, noting breaking into projects and discussed unknowns for timeframes. Sel. Barnes noted critical infrastructure projects and the cost, noting the clean water state revolving fund.

2. Kristi Pulliam, Finance Director
 - a Monthly update

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This is the May report of 2021 and the expenditure target is 41.67%. When you review the attached Revenue report you can see the differences in revenue from 2020 to 2021. The 2021 revenue is higher than 2020 revenue by \$97,375. The month's total income was \$617,780. Of that total, motor vehicles came in at \$372,205; Interest on Taxes at \$72,869; Building Permits at \$25,325; Departmental at \$36,21; Rye Sewer Agreement at \$24,144; Parking Lots at \$20,718; and Real Estate Trust at \$50,280. Not related to the general fund, but still important to note, is revenue related to participation in Vaccination Clinics. We have received reimbursement for March and April totaling \$129,845.42. At this time, we have also submitted a request for reimbursement for May totaling \$73,935.95.

On the expense side you will find that we are 38.58% spent or under budget by \$839,038. In May of 2020 we were underspent by \$1,149,050. Under Financial Administration - in Finance the Repairs & Maintenance line is at 97.94%, which is related to annual support of financial software, in Assessing Data Processing is at 84.17% related to annual support for Vision software. Under Personnel Administration: Employee Separation is now at 160.59%, Bank Buy-Back Program remains at 109.73%, Under Planning and Zoning - in Zoning the Supplies & Expenses is at 169.77%. Under Municipal Insurance - NHMA Dues have been paid in full so this line is 100% spent. Under Parking Enforcement - the Lease line is 100% spent as the one-time payment has been made for the leasing of the Church Street lot. Under Police - Uniform Pay lines have been expended under most of the divisions, as these are contractual expenditures paid in April - in Crime Control & Investigations line for consultants is at 132.6%, large percentage but small number as budget line is only \$250, with \$331 being spent. Traffic Control & Patrol Vehicle Replacement is at 78.16% related to cruiser purchases. Under Building & Code Inspection - the OT wage line is at 275.53%. Under DPW Storm Drainage the Drainage Construction is at 93.13% related to repairs at Ice Pond Dam. Solid Waste the Collection Rentals & Leases is at 81.06% related to lease payments for trash trucks. Under Welfare we continue to see rising cost in assistance as we have discussed previously. When we prepare the budget for 2022 there may need to be some adjustments to this budget.

Funds: Recreation has a balance of \$215,944. Cable Committee has a balance of \$573,139. Private Detail has a balance of \$187,019. EMS has a balance of \$418,544. Recycling has a balance of \$130,332. Wastewater System Development Charge has a balance of \$183,847. There are approved expenditures by the board of \$142,869.

Sel. Barnes asked if we will be getting some of the American Recovery Act funding in 2021 and the answer was that is our belief. She and Dir. Pulliam discussed how it is processed. Sel. Barnes asked about the state budget and revenue sharing being suspended, asking if room and meals will be. TM Sullivan noted they are two different issues and explained. Sel. Barnes asked about on demand for Channel 22 for comcast customers that only have cable. TM Sullivan noted that is not a service. There was general discussion.

Chairman Bridle noted the vaccination clinics are winding down, and asked about the fire budget. Dir. Pulliam describe the process of moving the costs to the grant fund so as not to effect the fire budget.

VI. Town Manager's Report

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1. TM Sullivan read a statement from Aquarion regarding increasing drought conditions, and the mandatory outside water use restrictions.
2. We have come to an agreement with T-Mobile regarding the mobile cell tower.
3. We reiterate that in this hot weather, please check on your neighbors and the elderly.
4. Please note in this heat, the ocean temperatures are still only 58 degrees.

Chairman Bridle asked for the notice from Aquarion to go onto the town website.

VII. Old Business

1. L Street Traffic Calming Devices request

TM Sullivan noted a business has offered to buy the traffic calming device for L Street. He asked the board to accept the donation, noting pricing to be determined and explained the difference between speed bumps, humps, and tables.

Sel. Rage MOTIONED to ACCEPT DONATION FROM L Street Tavern for Traffic Calming Device, SECONDED by Sel. Barnes.

Sel. Barnes discussed being on L Street, police presence, and some things that happened, noting an ambulance and fire truck having to come. She asked if the speed table is ok for emergency vehicles. TM Sullivan discussed there are options. She asked about Windmill, noting the earlier public comments. TM Sullivan discussed all the issues and creating a comprehensive traffic management plan. They discussed.

VOTE: Sel. Barnes, yes, Sel. Rage, yes, Sel. Sawyer, yes, Chairman Bridle, yes.

Sel. Rage discussed all of the vendors having their merchandise on the street, noting after police say something and leave, the stuff goes right back, and that it is on the sidewalks and in the street. He noted a solution is needed and asked about a ticket or fine system. TM Sullivan addressed, noting an ordinance about where things belong and disorderly conduct about blocking sidewalks, and discussed parking enforcement authority. They discussed further.

Sel. Barnes agreed, noting this year it is everywhere and is a safety concern.

Chairman Bridle asked about a written warning and TM Sullivan reiterated he will work with the chief. They discussed and there was general discussion on who's property it is. Sel. Barnes reiterated the businesses enforcing themselves.

VIII. New Business

1. PA-28 Inventory of Taxable Property Form - Vote to Not use

TM Sullivan noted this is an annual item, an item to inform DRA we do not use this form.

Sel. Barnes MOTIONED to APPROVE the Vote to Not use the PA-28 Inventory of Taxable Property Form, SECONDED by Sel. Rage. VOTE: Sel. Barnes, yes, Sel. Rage, yes, Sel. Sawyer, yes, Chairman Bridle, yes.

IX. Closing Comments

Sel. Barnes wished everyone a happy Independence Day, Sel. Rage seconded.

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At 19:51, Sel. Barnes MOTIONED to go into a non-public session under RSA 91-A:3, II, (d) and (e) [property disposition] and [litigation], SECONDED by Sel. Rage.

Roll call vote: Vice-chairman Rage: yes, Sel. Sawyer: yes, Sel. Barnes: yes, Chairman Bridle: yes. VOTE: 4-0-0

PRESENT: Rusty Bridle, Chairman
Chuck Rage, Vice-chairman
Regina Barnes
Richard Sawyer (via phone per RSA 91-A:2, III)
Jamie Sullivan, Town Manager
Mark Gearreald, Town Attorney
Deb Wrobel, Conservation Commission Chairman (departed at 20:13 PM)
Jay Diener, Conservation Commission Vice-chairman (departed at 20:13 PM)

ABSENT: James Waddell

[The Minutes were sealed by roll call vote once the Board returned to its public session].

At 20:16 PM, a MOTION was made by Sel. Rage, SECONDED by Sel. Barnes, to leave the non-public session.

Roll call vote: Vice-chairman Rage: yes, Sel. Sawyer: yes, Sel. Barnes: yes, Chairman Bridle: yes. VOTE: 4-0-0

At approximately 20:16 PM, back in public session, Sel. Barnes MOTIONED, SECONDED by Sel. Rage, to seal the minutes of the non-public session under RSA 91-A:3, III on the basis that disclosure of the minutes could adversely affect the reputation of any person, other than a member of the Board, or jeopardize the actions to be taken or render the proposed action ineffective.

Roll call vote: Vice-chairman Rage: yes, Sel. Sawyer: yes, Sel. Barnes: yes, Chairman Bridle: yes. VOTE: 4-0-0

X. Adjournment

At 20:17 PM, Sel. Barnes MOTIONED to adjourn, SECONDED by Sel. Rage.

Roll call vote: Vice-chairman Rage: yes, Sel. Sawyer: yes, Sel. Barnes: yes, Chairman Bridle: yes. VOTE: 4-0-0

Russell Bridle, Chairman