

HAMPTON PLANNING BOARD

PRECONSTRUCTION MEETING

June 20, 2022 – 2:00 P.M. (on site)

PRESENT: Jason Bachand, Town Planner
Jodie Strickland, CMA Engineers
Joe Lynch, DPW Deputy Director
Tobey Spainhower, DPW
Dave Hobbs, Police Chief
Brianna O'Brien, Conservation Coordinator
Glenn Dodds, Aquarion

Others in Attendance: Henry Boyd (Millennium Engineering), John Anthony Simmons (owner/developer), Peter Simmons (owner/developer).

886 Lafayette Road

Raze existing commercial building and build a new building with new parking area.

Jodie Strickland, CMA Engineers commenced the meeting at 2:00 p.m. She verified with the attendees that the contact information listed on the agenda is accurate. It was noted that Glenn Dodds has replaced Mike Bernier at Aquarion. Simmons and Sons is the contractor.

Jason Bachand said the plans from Millennium were originally dated August 2, 2021 and were last revised on April 12, 2022. The recording number is D-43345. The drawings from Waterstone were originally dated July 28, 2021 and were last revised April 1, 2022.

Mr. Bachand discussed the Planning Board's decision letter. Conditions #19 through 25 must be addressed before a Building Permit can be issued. Mr. Bachand noted there was also a Wetlands Permit, and there are Conservation Commission stipulations that must be followed as well.

Items specifically noted include Unitil's preliminary design, Aquarion's okay on water, Sewer and driveway permits from DPW, Public safety plan (must be signed off by Police Chief), Conservation Commission's stipulations.

Mr. Bachand also noted that the basement can only be used for storage. He also noted that the landscaped areas must be maintained, and the survival of plantings ensured – any plantings that die must be replaced.

Mr. Bachand noted that the Board of Selectmen approved an off-site bond amount of \$34,457.50. This has not been posted, but must be provided to the Town Manager's Office prior to receiving the Building Permit. It can either be provided in the form of a check or a letter of credit, but the applicant should first check with Kristina Ostman (Town Manager's Office) if submitting the latter.

Construction hours are Monday through Friday 7 a.m. to 5 p.m.; 9 a.m. to 5 p.m. on Saturdays and no work is allowed on Sundays or holidays. The contractor should provide a detailed construction sequence and schedule.

Daily and weekly schedule were asked for - unknown so far per Peter Simmons. He will seek a conditional approval for the foundation from the Building Inspector. The plan is to construct the new

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building first (since it will be located behind the existing building), then demo the existing building and complete the site work. John Simmons will email CMA Engineers the schedule once it is ready.

Utility coordination was discussed. An application for the new 4" shutoff for the fire service is needed. Application forms are online. Aquarion asked about the sprinkler design with respect to performing a flow test. The sprinkler system has not been designed yet.

Construction inspections were discussed. Periodic site inspections will be made by CMA Engineers. The inspections will be completed generally in accordance with the Inspection Checklist Form. It is the Owner/Contractor's responsibility to contact CMA Engineers to schedule inspections. CMA Engineers will develop a rough inspection schedule with dates following receipt of construction schedule. There will be increased construction coverage, daily as necessary, during installation of the porous pavement sections, including select base materials, utilities and selects installation and testing. The Owner/Contractor shall maintain regular contact to keep the engineer up-to-date on progress and give advanced notice for inspections. The Owner/Applicant/Contractor shall give the Town's representative 48 hours notice prior to required inspections. A field report will be prepared for each site visit.

The Contractor shall comply with all OSHA Regulations and be responsible for site safety.

Any deviations from approved drawings shall be submitted to the Town by the Applicant/Owner for review. Changes may not be made without written approval from the Applicant's Engineer and written concurrence from the Town or the Town's Engineer.

In advance of delivery, material submittals shall be submitted to Millennium Engineering for review. The preliminary list of necessary submittals is: All granular materials; Pavement materials and mix design, including porous pavement; Drainage piping and structures. Submittals should be first reviewed by Millennium Engineering and then submitted to CMA Engineers and the Town. Submittals should be e-mailed as PDFs to CMA Engineers for records and to ensure conformance with the accepted plans.

Materials testing was discussed – granular materials. Sieve analysis of select materials is required. The contractor is responsible for coordination and cost of testing with a testing company (sewer and water). Per Peter Simmons, the testing company is still to be determined. The contractor should provide testing data to CMA Engineers via e-mail in a timely manner.

It was noted that the applicant is responsible for survey and layout. Millennium Engineering is performing survey and layout.

John Simmons asked about the Building Permit. It was noted that he should contact the Building Inspector.

Tobey Spainhower said there will be no testing required of the E1 system if a continuous roll of piping is used. He also noted that demolition and sewer disconnect permits are required, and the sewer connection permit will be required prior to receiving the Building Permit.

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Chief Hobbs (Police) said that the Department requires notice of work in the roadway and that work requires a detail. The applicant should contact dispatch for updated contact information.

It was noted that construction fencing needs to be installed around the site.

Brianna O'Brien stated her comments for Conservation. No disturbance or equipment is allowed in the 50' buffer. There shall be no digging before silt fence/erosion control is installed. Plant what is specified on the landscape plan or notify Ms. O'Brien of changes/substitutions.

Preliminary inspections were noted, which include:

- Erosion and sediment control features layout
- Parking layout and subgrade for porous pavement
- Sewer installation
- Drainage layout
- Granite curbing layout and installation
- Porous parking paving, including liners and select materials where applicable
- Paving striping
- Landscape features
- Sidewalk subgrade, selects and concrete installation

At the end of the meeting, the attendees viewed and discussed the wetlands buffer area and retaining wall area.

Meeting Ended at 2:35 p.m.

Jason Bachand, Town Planner