

March 25, 2019

7:00 PM Public Meeting

PRESENT: Jim Waddell, Vice-chairman
Rusty Bridle, Selectman
Regina Barnes, Selectman
Mary-Louise Woolsey, Selectman
Frederick Welch, Town Manager

ABSENT: Rick Griffin, Chairman

SALUTE TO THE FLAG

I. Public Comment Period

Nathan Page, 200 Drakeside Road: concern with Route 1 Sewer & Drainage Projects; crosswalk in front of the barber shop/Depot Square will be moved to the Experience Hampton Walkway; inconvenient; lose parking spaces.

Charlie Preston: spoke about sign; speak with Rene.

Richard Reniere, 29 Highland Avenue: here as the Moderator for the HBVD; annual meeting at the Brown Avenue Fire Station on March 29, 2019; voting between 1PM-7PM; vote for officers; warrant articles; open meeting; photo ID required to get ballot for voting.

Jay Denier, 206 Woodland Road: representing Seabrook/Hampton Estuary Alliance; next meeting is Monday, 7PM at the Masonic Lodge; open to everyone.

II. Announcements and Community Calendar

III. Approval of Minutes

1. March 11, 2019 Public Session & Non-public Session

Selectman Woolsey MOTIONED to APPROVE the Minutes of March 11, 2019 Public session & Non-public Session SECONDED by Selectman Bridle.

VOTE: 4-0-0

IV. Consent Agenda

1. 2019 Credits And Exemptions: New Applicants: Hughes, Mary C.; Lampron, John J.; Manix, Anthony; McCarthy, Hilary; Ostolski, Edward J.; Bitton, William; Dezarn, Jean E. Revocable Trust; Martin, Corrine F. Revocable Living Trust; Okruhlik, Laura; Tetley, Christie and Brett; Indoccio, Diane G. (Disabled); Hall, Ruth (Blind); Bennett, Richard & Roberta; Smith, Wayne F. Revocable Living Trust; Flynn, Louis D. Jr. &

Janice A.; Conant, David G. & Mary S.; Chichester, Blake. Renewals: Schwechheimer, Thomas & Betsy; Pridham, Darayl; O’Keefe, Patricia; Miles Revoc Trust; Knotts, Katherine G. Revoc Trust; Duprey, Chad E.; Taylor Family Revocable Trust; Twombly, Shawn A.; West, Patricia D.; Whiting, Marion; Munroe, Family Revocable Trust; Smith, Betty L.; Duffin Family Revocable Trust; Hansen Family Revocable Trust; Hollmark Revocable Trust; Lambias; C&D Family Revocable Trust of 2018; Manninen, Arvo Revocable Living Trust; Pole, Gary & Edie M.; Pouliot, Family Revocable Trust; Stark, Andrew J. Revocable Trust; Thom, Evelyn B.; Covey, James & Elizabeth; Debenedictis, Vincent T. & Barbara A.; Grassi, Joseph R.; Hall, Ruth; Lemire, Roger R.; Levis, William N. & Barber; Diann F., Lucey; Margaret E., Manninen; Arvo Revocable Living Trust; McColough, Family Revocable Trust; McKeen, Anthony W. & Virginia A.; Peters, Glenn & Rosalie; Provencal, Henry; Thom, Evelyn B.; Tilton, Peter & Joan; Wakeen, Catherine E. & Edmond J.; Munroe, Family Revocable Trust; Smith, Betty L; Cole, Barbara A.; Connell, Diana; Gozdon, Joseph; Harrington, Paul & Irene; Harrison, Valencia; Luce, Constance. J. Revocable Trust; Martilla, Jean M.; Marquis, George & Nancy; Ricardo, Victor; Shikrallah, Yvonne; Santiago Family Trust; Robinson, Hilda A. Revocable Trust. Spouse renewals: Chevalier, June; Langlois, Joan; Smith, Davenport; Three 087 Realty Trust

2. Entertainment Licenses: Boardwalk Café, Finestkind Brewing, JB’s Seafood, Logan’s Run
3. Harp’s Variety Change of awning name 438 Lafayette Road
4. Release of Welfare Lien 32 Taylor Street

Selectman Woolsey MOVED to APPROVE the Consent Agenda. SECONDED by Selectman Barnes.

VOTE: 4-0-0

V. Appointments

1. Senator Sherman

Senator Tom Sherman: input on Bill; Housing Board of Appeals; purpose to make process of work force housing more fluid; not in agreement with contractor would need to go to court; arbitration panel to Concord; concern not keeping local; smaller resources; do not have depth of legal support; mostly non-profit; opposing bill; increase housing within laws and work force; wanted Selectmen’s Guidance.

All the Selectmen agreed that it needs to stay local; need to work on work force housing.

Senator Sherman: will be doing 2 sessions; wants to check back in to keep you up to date; substance use; mental health crisis; children; bills would be one-time investments; unanimous vote.

Selectman Woolsey: waste problems? Senator Sherman: one area that may be helpful is starting to reopen paper mills in the US; recycled into cardboard; with Amazon huge market; not for income tax

Selectman Barnes: HB623 Business Profit Tax; fiscal impact; increase State funds. Senator Sherman: put together people to review; .5 drop in Business Profit Tax; losing an ability to provide property tax relief; revenue sharing is suspended; done significant tax reduction;

surplus towards crisis level problems in the State; does not provide long term fix for those issues; would like to get the work you have done; work together with State officials; address issues so they do not fester and get worse.

2. Ellen Lavin, Town Treasurer
 - a. Tax Anticipation Note

Ms. Lavin: obtain authorization to borrow \$4,000,000 for a tax anticipation note; it is like a home equity line of credit; we borrow what we need when we need it; have not borrowed in years; money gets tight in June and if I need to borrow we pay it right back.

Selectman Woolsey MOVED to APPROVE the Tax Anticipation Note. SECONDED by Selectman Bridle.

VOTE: 4-0-0

3. Chief Ayotte, Fire Department
 - a. Waiver from Purchasing Policy Sections § 718-4.A; § 718-5.1. for HVAC contracted services to Arakelian Plumbing and & Heating, LLC

Chief Ayotte: annual service for both stations; received 3 proposals; one company did not return proposal; award to local company; quality of service; best company to service us.

Selectman Woolsey: our newest ambulance was hit by big State truck; estimate is 5-6 weeks for repairs; can we get help from DOT since it was their vehicle that hit it; speed up. Chief Ayotte: spoke with Coastal; \$19,000 estimate; cosmetic; 3-4 weeks' time frame; State is not in a position to give us a loaner; still have 2 functioning ambulances.

Selectman Woolsey MOVED to APPROVE the Waiver from Purchasing Policy Sections § 718-4.A; § 718-5.1. for HVAC contracted services to Arakelian Plumbing and & Heating, LLC. SECONDED by Selectman Barnes.

VOTE: 4-0-0

4. Rene' Boudreau, Director Recreation and Parks
 - a. Donation of Score Board with Company logo

Director Boudreau: have score board that does not work; field underwent renovation 2 years ago; they would like to donate; wants their company name on top of board; their sign would be 19" tall; replace existing 4'x8' board with that logo on top

Selectman Bridle MOVED to APPROVE the Donation of Score Board with Company logo. SECONDED by Selectman Woolsey.

VOTE: 4-0-0

Director Boudreau: received sign years ago for Church Street Parking Lot; does not fit; been in storage; do not have manpower to put it up; Charlie has use.

Selectman Bridle: who will maintain it; PW can probably put the sign up; hate to see it go up and not be used.

Selectman Woolsey: explain to the public about the problems with Kids Kingdom due to the drainage contracting. Director Boudreau: met with Jen; between Kids Kingdom and area of culvert replacement; she has asked that we refrain from building the playground, as area is close to Kids Kingdom project; Eaton Parking Lot will be off-limits; will be safer once project

is done; we have 5 corners playground; Centre School playground; drainage has to be done; looking at late August/September.

5. Kristi Pulliam, Finance Director
a. Monthly Update

Director Pulliam: default budget has been put into place; target is 16.67%; 2019 revenue higher than 2018; Months Total Income \$585,943; motor vehicles @ \$301,382; interest on taxes @ \$27,597; building permits @ \$11,246; departmental income @ \$26,181; interest on deposits @ \$10,588; land rent @ \$159,688; real estate trust @ \$45,598. Expense: 17.67% spent or over budget by \$251,865; many items paid annual/semi-annual; second year on default budget; hydrants; health insurance; personnel administration; bank buy back line is @ 115.75%; employee separation cost @ 83.92%; Account Balances - Fund 24 \$209,780; Fund 25 \$443,392; Fund 26 \$260,636; Fund 27 \$337,387; Wastewater system development charge \$189,062.

Selectman Woolsey: have we paid the contractor that did the Grist Mill. Director Pulliam: he did not get paid for the full contract; they are working with them.

Selectman Barnes: procedures/entertainment license; where is the money shown in the revenue. Director Pulliam: under licenses and permits.

Selectman Barnes: thank you for the excellent job; default budget again.

Vice-chairman Waddell: explain the bank buy back line and employee separation cost. Director Pulliam: bank buy back is in regards to union and non-union employees who sell back sick or leave time/per union contract; employee separation cost is for any employees who leave and are owed sick or vacation time/retirement.

Vice-chairman Waddell: due to the default budget all department heads are working with their budgets and trimming them down.

b. Investment Policy

Director Pulliam: no changes except for date; something the board has to adopt each year.

Selectman Bridle MOVED to APPROVE the Investment Policy SECONDED by Selectman Barnes.

VOTE: 4-0-0

Director Pulliam: Spoke with Brian, Fred and Jamie and are looking to hire the position for Channel 22 - Fund 25; IT has been helping, but would like to post the position again.

Selectman Bridle MOVED to APPROVE Posting the Cable position SECONDED by Selectman Woolsey.

VOTE: 4-0-0

6. Chris Jacobs, DPW Director & Jen Hale, Deputy DPW Director
a. Lafayette Road Drainage and Paving Project

Deputy Director Hale: had meet and received input; proposing flashing lights; doing work at High Street Parking Lot, not funded as part of the Lafayette Road Drainage Project; pooling funds from warrant articles to get work done; widening sidewalks especially on west side of Lafayette Road; problem with poles; relocate poles; working with utility to correct pole

location; coordination efforts; ADA requirements; do not have construction schedule yet; design phase; propose night work; will work with businesses; total resurfacing of Lafayette Road; will post to website.

Selectman Barnes: funding coming from warrant articles. Deputy Director Hale: yes.

Selectman Barnes: estimate. Deputy Director Hale: fall construction after Seafood Festival; pause for winter; come back in early spring; take off summer; go fall; final phase in 2021; will keep everyone informed.

Vice-chairman Waddell: after final plans are in will there be another public hearing

Deputy Director Hale: bring back to board once changes have been made; goal to listen and come up with best plan

Selectman Woolsey: explain lighting. Deputy Director Hale: new LED lighting; tie together all lights; flashing beacon lights; pedestrian type lighting.

Director Jacobs: pole locations/fixtures could possibly change.

Deputy Director Hale: depends upon what we need for safety and final design elements.

Selectman Woolsey: staging areas; Hardardt Way. Deputy Director Hale: will not affect any recreation fields; section of High Street Parking Lot; segregate material.

Selectman Woolsey: thank you for putting information on Town Web Page; grease traps; keep public informed. Director Jacobs: working with Channel 22; informational ads.

Selectman Barnes: concerns about Aquarion going in after you. Deputy Director Hale: replacement project that goes down Route 101 to beach; looking to get started first week in May; we will coordinate with them; they estimate 8 weeks; apart from drilling under Route 101; cross Route 101 and cross the river using the utility bridge; cannot start until July 1, 2019 according to their permit; Glade Path/Church Street; they would likely need to work in summer; traffic; working with DOT; Church Street does not get paid until their project is done.

Selectman Bridle: where are we at with Ann's Lane. Deputy Director Hale: meeting with Jamco next Thursday to review; hope to pave by June.

b. Amendments to Solid Waste Ordinance

Director Jacobs: have a few minor revisions; wait until after have public meeting

Selectman Barnes MOVED to POSTPONE until after the Public Meeting for the Amendments to Solid Waste Ordinance SECONDED by Selectman Woolsey.

VOTE: 4-0-0

c. Grist Mill Repairs

Director Jacobs: working over the winter with Powell Builders; prequalified to do work; updated proposal; \$39,960; put new roof and reside and eventually windows; \$28,678 leftover from Article 23 back in 2014; ¾ of project is funded; money will expire April 1; majority of work does need to be done; need authorization to enter into contract.

Candice Stellmach: no longer a resident, but still own property; last thing to be done was the roof; posts not touching ground; need work.

Selectman Bridle MOVED to APPROVE the Grist Mill Repairs and enter into contract with Powell Builders SECONDED by Selectman Woolsey.

VOTE: 4-0-0

7. Jay Diener
 - a. Seabrook-Hamptons Estuary Alliance

Mr. Diener: last fall had grant to study flooding adaptation strategies for Hampton; we formed a team; comprised of members of most of the boards in Hampton; vulnerability assessments; flooding; storm surge; last week Regina Barnes stepped down from the CHAD board; Vice-chairman Waddell expressed interest

- b. BoS representative to Coastal Hazards Adaptation Team (CHAD)

Selectman Bridle MOTIONED to APPOINT Vice-chairman Waddell as a representative to the Coastal Hazards Adaptation Team (CHAD) SECONDED by Selectman Woolsey.

VOTE: 4-0-0

VI. Town Manager's Report

1. Property owners interested in obtaining an elderly, veterans, blind, current use or other exemptions permitted by law including the Hampton Beach entertainment exemption must file with the Assessing Department the required paperwork and forms by April 15, 2019.
2. The State certified assessment ratio is 87.4% according to notice received dated March 14, 2019.
3. Please do not flush wipes (facial, personal, etc.) of any kind. We have been experiencing sewer plug ups because of flushing this type of material. These wipes cause plug ups in the sewer lines which cause backups into buildings both residential and commercial.
4. The Governor and Council have awarded the Town of Hampton funding for Household Hazardous collections through June 30, 2019.
5. Lafayette Road Drainage Project; composite project; money approved from warrant article; work being done on the Parking Lot on High Street coming out of High Block Grant Fund; striping; fixing drainage.
6. Sent board flyers coming from Representatives from Portsmouth regarding HB709; if stays activated could cost Town as much as \$800,000 per year in taxes, which would go to State instead of going to our school system. Encourage to call representatives and senator and ask to make sure bill does not pass.
7. Signed a contract agreement with Tighe & Bond regarding work on Park Avenue to replace culvert systems.
8. Board had approved taking easements at 19 Ridgeview Terrace for drainage purposes; owner proposing fence around property; allow us to remove the fence to put in drain

Selectman Woolsey MOTIONED to APPROVE removal of fence at 19 Ridgeview Terrace for drainage purposes SECONDED by Selectman Barnes.

VOTE: 4-0-0

Town Manager Welch: ConVal School District has filed a petition with the Superior Court to require the state to fund additional money for school support; looks like court filing of the Claremont decision from years ago. Section 401 of the water quality certificate has been approved for dredging of Hampton Harbor; will mail messages to places we were not supposed to collect trash from.

Selectman Bridle: the letter going out to condo associations; part of the agreement with the builder was they would pick up their own trash. Town Manager Welch: correct; we have had several condominium projects redo their documents without coming back to the Town and take all their requirements and place on the town; this is one of the reasons why it is fouled up; requires Town approval before they change it; none have done with Town approval; they have simply filed it. Assessing pick-ups will be done on time April 1, 2019.

Selectman Woolsey: would like to announce to the public the bridges that passed in good shape. Town Manager Welch: 4 bridges that we own; no substantial deficiencies.

Selectman Woolsey: can we invite the cemetery trustees for an update; work going on; neglect. Town Manager Welch: yes.

Selectman Woolsey: are we prepared to set a date with the business owners on this waste problem, especially with the bottles. Town Manager Welch: would like to get Ms. Welch who controls the FEMA money in to talk with us; funding applications do not open until August; give time to work with people; get money into town to solve these issues.

Selectman Woolsey: get together a plan; options; business owners; prepare agenda to have a productive meeting. Town Manager Welch: would need a much larger facility for the meeting; not processing aluminum cans; getting to be a mess; need to straighten out.

Selectman Woolsey: problem with glass/bottles on Hampton Beach; need assurance that they will not allow glass on the beach.

Vice-chairman Waddell: not dealing with JOP right now.

Selectman Barnes: informed by Chairman Griffin that there would be a special meeting on April 15, 2019.

Selectman Woolsey: dredging. Town Manager Welch: 227 program; putting river back in its original channel; Army Corp of Engineers; dredging

VII. Old Business

1. Adjustments to Winter and Summer Lease Periods

Town Manager Welch: have a gap between summer and winter lease periods; close gap; continue to rent; parking lot.

Selectman Bridle MOVED to APPROVE the Adjustments to Winter and Summer Lease Periods. SECONDED by Selectman Barnes.

VOTE: 4-0-0

VIII. New Business

1. HBAC letter of support to REDC

Dean Merrill: Nancy is out of Town; asking for letter of support from Selectmen; reconstruction of Route 1A; received letters; putting us on the list; need to put paperwork in

Selectman Barnes: was concerned; wanted to make sure Hampton Roads were to be included in that project; in support.

Town Manager Welch: this is a State proposal; looking at a Town proposal as well for Winnacunnet Road which is on a 10-year plan; submit plans for Exeter Road; eventually do the upper end of Route 1; High Street; will submit additional one's next year.

Selectman Barnes MOVED to APPROVE the HBAC letter of support to REDC SECONDED by Selectman Woolsey.

VOTE: 4-0-0

2. Real Estate Full Statistical Update Services of Values for 2019

- a. Municipal Resources \$125,000
- b. Vision Government Solutions \$141,000

Town Manager Welch: only 2 companies that do our particular type of system; 3 proposals; have appropriation for \$150,000; both qualified; go with lowest bid.

Selectman Bridle MOVED to APPROVE the AWARD of the Real Estate Full Statistical Update Services of Values for 2019 to Municipal Resources for \$125,000 SECONDED by Selectman Barnes.

VOTE: 4-0-0

3. Hawthorne 10% Bond release for \$7,040.30

Town Manager Welch: conclusion of bonding period; release funds; everything has been approved

Selectman Bridle MOVED to APPROVE the Hawthorne 10% Bond release for \$7,040.30. SECONDED by Selectman Woolsey.

VOTE: 4-0-0

IX. Closing Comments

X. Adjournment

At approximately 8:45 PM, on MOTION made by Selectman Barnes, SECONDED by Selectman Bridle, the Board voted unanimously by roll call (4-0) to go into a non-public session under RSA 91-A:3,II, (e)[litigation].

VOTE: 4-0-0

PRESENT: Jim Waddell, Vice-chairman
Rusty Bridle, Selectman
Regina Barnes, Selectman
Mary-Louise Woolsey, Selectman
Frederick Welch, Town Manager
Mark Gearreald, Town Attorney

[Minutes Sealed]

At 8:54 PM, a MOTION was made by Selectman Bridle, SECONDED by Selectman Barnes to leave the non-public session, which was approved unanimously (4-0).

At approximately 8:55 PM, back in Public Session, Selectman Bridle moved to seal the minutes of the Non-Public Session, SECONDED by Selectman Barnes, on the basis that disclosure of these minutes could jeopardize the actions to be taken and affect reputations.

This motion to seal the minutes passed unanimously (4-0) by roll call vote.

XI. Adjournment

At 8:56 PM, the Selectmen adjourned the Public Session on MOTION of Selectman Bridle, SECONDED by Selectman Barnes, which passed unanimously (4-0).

Respectfully submitted,

James Waddell, Vice Chairman
for the Board