

**HAMPTON PLANNING BOARD**

**MINUTES-SPECIAL MEETING**

**March 24, 2021 – 7:00 p.m.**

**PRESENT:** Tracy Emerick, Chair  
Fran McMahon, Vice Chair  
Anne (Tocky) Bialobrzeski, Clerk  
Ann Carnaby  
Alex Loiseau  
Keith Lessard  
James Waddell, Selectman Member  
Jason Bachand, Town Planner  
Laurie Olivier, Office Manager/Planning

**ABSENT:**

**I. CALL TO ORDER**

*The Planning Board Chairman Tracy Emerick, has determined that, due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic, and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, in order to properly ensure the safety of the public and that of several of the Board members who are within the CDC guidelines needing to take special precautions, this body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Emerick is confirming that the Planning Board are: Utilizing Zoom for this Electronic Meeting. The Public may join by using the link or the telephone number listed below. If anyone has a problem, please call 603-929-5913.*

Mr. Emerick commenced the Zoom meeting by reading the above criteria and introducing the Planning Board members. The Steering Committee members were introduced/introduced themselves as well. Nancy Stiles was in the meeting representing HBAC, Barbara Kravitz was present representing as Resident-At-Large, and Brian Warburton was present representing the Budget Committee.

Join Zoom Meeting

<https://us02web.zoom.us/j/81049585010>

**Meeting ID: 810 4958 5010**

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**II. ATTENDING TO BE HEARD**

**Master Plan Steering Committee**

1. Milone & MacBroom – Consultant for Phase I Vision & Coastal Content
  - a. Approach for Utilizing the Draft Master Plan Vision and Coastal Resilience Documents
  - b. Vote on Acceptance of the Documents
  - c. Consultant Delivery of All Products to the Planning Office (by March 31, 2021)

Mr. Bachand noted that along with the above Planning Board and Steering Committee members present, that Nathalie DiGeronimo (NHDES Coastal Program) is present, as are Noah Slovin and Dave Murphy (Milone & MacBroom).

Mr. Bachand said this evening's meeting for conditional acceptance of the Master Plan Vision and Coastal Resilience documents is an important milestone in our Comprehensive Master Plan Update. The products prepared during Phase I will give necessary support to the efforts of the Phase II consultant in preparing what will ultimately be the adoption of an updated Comprehensive Master Plan at the end of 2022.

Mr. Bachand said, to this end, this evening's vote is simply for conditional acceptance of the documents prepared by Milone & MacBroom. It is not a legal adoption, just a step in the larger process. There will be an ability and necessity to make changes to these documents, and to pick and choose from the documents during our Phase II work.

Mr. Bachand said that Mr. Slovin will discuss suggested items before their contract closes at the end of this month. Mr. Bachand will offer a suggested motion later in this meeting.

Mr. Slovin presented a Power Point presentation. He showed the inclusive study and showed the amount of pages. This was designed to be a mobile document; designed to be able to take out certain parts. Many parts can be moved into the final Master Plan. The larger document will remain as is, and will be used as a reference resource.

Maps and tables will be taken out of the consolidated version. Case studies will be taken out. It will be reduced from 110 pages down to 50 pages.

Mr. Slovin said the Town may not implement all of the recommended actions. There are specific options to choose from.

New actions can be put into this framework.

Mr. Bachand asked for discussion, or he can read the motion he prepared for the Planning Board and Steering Committee to consider.

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Mr. Bachand read the following recommended motion:

The Planning Board, together with its Master Plan Steering Committee, hereby conditionally accepts the Town of Hampton Master Plan Vision and Coastal Resilience documents, as prepared by SLR International Corporation (formerly Milone & MacBroom), subject to the following conditions:

1. The boxes titled “How To Use This Document”, in both the Master Plan Vision and the Coastal Resilience Report, shall include the following language: *The Town of Hampton and its Phase II Master Plan consultant, or its successors, may append, edit, cut/paste, and make changes of any kind to this document based on subsequent work necessary to complete the Town’s Comprehensive Master Plan Update to the Town’s satisfaction, without cost or penalty.*
2. The Coastal Resilience document shall be delivered in two parts: a consolidated version which will serve as the official Coastal Resilience report, and a separate “supplemental information” reference document based on the draft dated March 19, 2021. The consolidated official report shall include a reference to the availability of the supplemental reference document to be utilized in the same manner as set forth in Condition 1.
3. The conditionally accepted Master Plan Vision is the document dated March 2021, which may be further revised per any final comments.
4. The Planning Board / Master Plan Steering Committee, shall provide the Phase I consultant with any final comments on both the Master Plan Vision and Coastal Resilience documents by no later than Friday, March 26, 2021.

**MOVED** by Mr. McMahon.

**SECOND** by Mr. Warburton.

**ROLL CALL VOTE: Unanimous**

Mr. Slovin stated the end of the day on Friday is fine to get the revisions to them. Friday at 11:59 p.m. is fine.

Tocky asked if there is a compressed document that we are going to get in our emails tomorrow morning? Comments by Friday. Mr. Slovin said yes. He will send it to us all. We will get it out to everyone tonight.

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Mr. Slovin clarified that in the new document – there is no new information or new language; it is just a consolidated document. It is cut down or rearranged. It won't be like reviewing a new document.

Ms. DiGeronimo asked if a disclaimer should be added to the Vision. That the Planning Board has the flexibility to make any changes to that document as well. Mr. Bachand said that the motion applies to both Vision and Coastal Resilience documents.

Mr. Slovin said when we receive this on the 31<sup>st</sup> (ultimate), it will include the Vision, the condensed Coastal Resilience report, and the full Coastal Resilience supplemental document.

Mr. Slovin asked Mr. Bachand to send him the language (from Condition 1) so that it can be incorporated into the "How To Use This Document" boxes in the documents. Mr. Bachand said he will send it over this evening.

Ms. DiGeronimo thanked the Planning Board and Steering Committee for their participation over the last 12 months. These have been odd circumstances. We got to a good point considering the unusual circumstances. Ms. DiGeronimo will work with the Steering Committee and Planning Board for Phase II, if the Board/Committee wishes. It will be in an advisory capacity. She put it on the table. She met Steve Whitman (Resilience Planning & Design - Phase II consultant), and he is open to plugging Ms. DiGeronimo and other staff in as needed.

Ms. Carnaby thanked Ms. DiGeronimo for all of her participation, and noted it is good news she wants to stay on. Mr. Emerick thanked everyone also.

Ms. Kravitz asked if we would get paper copies (of the documents) as well. Ms. DiGeronimo said she can do that.

Tocky asked how we deal with including Ms. DiGeronimo. Mr. Bachand said that we appreciate Ms. DiGeronimo and her team (at the NHDES Coastal Program) and highly recommends we keep them on.

**MOTION** by Ms. Carnaby to keep Ms. DiGeronimo and the team on.

**SECOND** by Tocky that we officially ask Ms. DiGeronimo and the NHDES Coastal Program to continue assisting us in Phase II.

**ROLL CALL VOTE: Unanimous**

Mr. Bachand thanked Ms. DiGeronimo, and also thanked Mr. Slovin and Mr. Murphy for all of their hard work. They have always been very responsive.

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**III. ADJOURNMENT**

Mr. Emerick adjourned the Zoom meeting.

**MEETING ADJOURNED: 7:22 p.m.**

Respectfully submitted,  
Laurie Olivier, Office Manager/Administrative Assistant

**\*\*PLEASE NOTE\*\***

**ITEMS NOT CALLED OR IN PROGRESS BY 10:00 P.M.  
MAY BE CONTINUED TO THE NEXT SCHEDULED MEETING**