

Note: Draft minutes are subject to corrections, additions and deletions.

October 7, 2019

6:30 PM Non-public Session RSA 91-A:3,II,(a),(c),(e)

At 6:30 PM, the Selectmen voted on MOTION of Chairman Griffin, SECONDED by Selectman Bridle, to go into a non-public session under RSA 91-A:3,II,(a)[personnel], (c)[reputation], and (e)[litigation], which passed unanimously (5-0-0) by Roll Call.

PRESENT: Rick Griffin, Chairman
Jim Waddell, Vice-chairman
Rusty Bridle, Selectman
Mary-Louise Woolsey, Selectman
Regina Barnes, Selectman
Frederick Welch, Town Manager
Mark S. Gearreald, Town Attorney
Thomas Closson, Esquire, specialty outside labor counsel

Non-sealed portion of minutes:

1. Contract amendments for Frederick W. Welch

Attorney Closson explained that at the Board's direction, he had worked with Mr. Welch to come up with amended language for his contract that would have application at the point when Mr. Welch switches places with Deputy Town Manager Jamie Sullivan on July 1, 2020. The amended contract was provided to the Board for its review as an attachment to a Confidential Memo from Attorney Closson to the Board dated October 4, 2019.

Attorney Closson explained that while Mr. Welch would be limited to 1352 hours per calendar year in the switched position as Deputy Town Manager, neither he nor Jamie would be subject to the new legislative requirement of having to take a break in service. Fred's salary in the Deputy Town Manager position would be the same as Jamie Sullivan's position is paid now, but Fred will also be afforded as of the time of the switch with the same Town provided health insurance coverage that he now has on the same terms as now. Attorney Closson had provided the Board in advance with an Amendment to Employment Agreement for their review.

Chairman Griffin moved, and Selectman Bridle seconded as follows:

I move to authorize the Chairman of the Board of Selectmen to execute the attached Amendment to Employment Agreement, and thereby enter into the attached Amendment to Employment Agreement with Mr. Welch on behalf of the Town of Hampton, New Hampshire.

Discussion ensued with Selectman Woolsey repeated objections she has voiced in the past about having Jamie Sullivan become Town Manager, citing both procedural and substantive reasons for not having Jamie Sullivan become Town Manager. She stated that Selectman Barnes had some of the same concerns.

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Discussion was had as to whether this matter should be discussed in public versus not sealing the portion of these minutes dealing with this subject. Town Attorney Gearreald assured the Board that minutes could be partially left unsealed.

The Motion passed by a vote of 3-0-2 (Selectmen Woolsey and Barnes abstaining).

[The remainder of the minutes of this non-public session were sealed]

At 6:52 PM, a MOTION was made by Selectman Waddell, SECONDED by Selectman Mary-Louise Woolsey, to leave the non-public session, which was approved unanimously (5-0-0).

At approximately 6:54 PM, back in public session, Selectman Waddell, Seconded by Selectman Woolsey, moved to seal the minutes of the non-public session, with the exception of the portion of the non-public session dealing with the Contract Amendments for Mr. Welch, on the basis that disclosure of these minutes could jeopardize the actions to be taken and affect reputations.

This motion to seal the minutes passed unanimously (5-0-0) by roll call vote.

The Selectmen at 6:55 PM recessed their public session upstairs in order to reconvene downstairs in the Selectmen's Room to continue the public session.

7:00 PM Public Session

PRESENT: Rick Griffin, Chairman
Jim Waddell, Vice-chairman
Rusty Bridle, Selectman
Regina Barnes, Selectman
Mary-Louise Woolsey, Selectman
Frederick Welch, Town Manager

SALUTE TO THE FLAG

I. Public Comment

Tom Janous, 989 Ocean Blvd. #20. He spoke about the Smuttynose 5K race. He discussed the entire street being shut down from 9 to 11. He stated it was a hardship for him and his family, with family not being able to leave the house. He also mentioned the danger of an ambulance trying to get through. He stated that he hoped next year could be better and only on one side of the street.

David Minan, 7 Falcone Circle. He spoke about the Exeter water tank Aquarion expansion. He mentioned being in contact with Aquarion. He stated he felt the FAQ's and the website were lacking information. He discussed concern for safety and for children in the neighborhood. He asked about possible other sites, and again concern for the community.

II. Announcements and Community Calendar

Sel. Woolsey stated she attended the celebration of the Academy School on Saturday. She stated she gave information to Sup. Murphy regarding the lights. She stated she felt the Board should meet every Monday night. She discussed taking the time of the Fire Chief and the Police Chief for budget purposes.

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Sel. Barnes stated she also attended the event at the Academy. She mentioned several constituents happy with the community center. She mentioned things that need to be worked out. She thanked the USS Virginia and Hampton Rec for cleaning up the boxwoods at the gazebo. She announced the public focus group for the Rec. assessment meeting on Oct. 17th at 6:30 PM at the Academy auditorium and there is a survey on the Town website that anyone can participate in. She mentioned she was asked if the complete senior bridge club schedule could be posted on Ch. 22. She stated she was at the beach at 9:30 AM on the Smuttynose race day and she had some things she was not impressed with. She will discuss under old business.

Chairman Griffin announced that Parks and Rec will hold the Halloween Fest on Sat. Oct. 19th from 5:30 PM to 9:30 PM at Tuck Field, listing the many events taking place.

Sel. Waddell stated he was at the Academy event and said it was a positive experience and the facility is beautiful and that they are working on issues. He mentioned the auditorium is beautiful and it will be used for deliberative session.

Sel. Bridle mentioned it is beautiful and discussed the community center. He mentioned a letter from Rosemary McNulty thanking Rec and employees and the yoga program for keeping her husband healthy. He also mentioned a letter from former Sen. Stiles thanking the Fire Dept and employees for a call at her house and she appreciated it.

III. Approval of Minutes

1. September 23, 2019

Selectman Woolsey MOTIONED to APPROVE the minutes of September 23 2019 SECONDED by Selectman Waddell.

VOTE: 5-0-0

IV. Consent Agenda

1. Hampton Cemetery Deed: Col. Paul F. & Dorothy A. Lessard 1A/F/2/1,3 (resigning), Allan & Barbara Brucato 318.5/A/1
2. Cable TV Advisory Committee Appointment: Brian McCain,
3. Lane Library Trustee Appointment: Theresa Evans
4. Mosquito Control Commission Appointment: Richard Reniere
5. Recreation Advisory Council Appointments: Kelly Martin, Tim Hamlen, Alternate Skip Webb
6. Letter of No Objection: The L Street Tavern, LLC under RSA 178:22
7. Release of Lien: Hampton Trailer Park Map 210-003-089 (resigning)
8. Sewer Abatements (3) Swett Drive

Selectman Bridle MOTIONED to APPROVE the Consent Agenda, SECONDED by Selectman Waddell.

Sel. Woolsey asked about the #1 and #7, clarifying that they were re-signing.

VOTE: 5-0-0

V. Appointments

1. Chris Jacobs DPW Director & Jen Hale

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- a. Bid Waivers
 - i. 2019-009 Brush Grinding Bid
 - ii. 2019-010 Compost Removal Bid
 - iii. 2019-012 Sidewalk Tractor(s)
 - iv. 2019-013 Snow Plowing

Only Ms. Hale was present. Chairman Griffin thanked her for being the Water Commission member.

Brush Grinding sent to five companies with two responding, Dirt Doctor was lowest bid and they have done prior work for Town which was we were happy with. Recommend to enter into 3 year contract. It does require waiver.

Selectman Waddell MOTIONED to bid waivers on the following bids: 2019-009 Brush Grinding Bid, SECONDED by Selectman Woolsey.

VOTE: 5-0-0

Compost Removal, sent to 7 companies, only 1 responded. Seacoast Farms Compost of Exeter. It requires a waiver.

Selectman Woolsey MOTIONED to bid waivers on the following bids: 2019-010 Compost Removal Bid, SECONDED by Selectman Barnes.

VOTE: 5-0-0

Sidewalk tractors, sent to 8 companies and posted on website, with two companies responding. Both companies responded with two different types of tractor. Ms. Hale describe the recommended tractor, which is similar to what UNH uses. She explained the need for funding using the WA and the sidewalk budget line, and it also requires a waiver.

Selectman Barnes MOTIONED to bid waivers on the following bids: 2019-012 Sidewalk Tractor(s), SECONDED by Selectman Woolsey.

Sel. Woolsey asked about the old units. Ms. Hale stated the bid company did not want them, will put to auction or sale.

Sel. Waddell asked how many companies make them. Ms. Hale could not answer and discussed why not many companies bid and the other company that did bid was Canadian.

VOTE: 5-0-0

Snow plowing, sent to 9 companies. Ms. Hale discussed pricing from Jamco and Coastal. She recommended contracts for both and they do require a waiver.

Selectman Woolsey MOTIONED to bid waivers on the following bids: 2019-013 Snow Plowing, SECONDED by Selectman Bridle.

Sel. Woolsey asked no vehicles were being bought and Ms. Hale confirmed that.

VOTE: 5-0-0

Sel. Barnes asked about a public notice for the postponement of the Lafayette Rd project. Ms. Hale answered more information is needed to completely inform the public and when they have that, more notice will happen.

- 2. Edmund Kelty

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a. 7 Redman Street relief request from removing Pavers in right-of-way

Ms. Hale stayed to comment on the situation. She mentioned the survey done with pavers on the front walkway being over the right of way line. She mentioned the issue of plowing with the pavers there.

Mr. Kelty discussed the pavers being in the Town's right of way and was asking for relief from removing them. He mentioned packets he submitted and that it was 6 inches of pavers. He also mentioned others with patios and stone walls to the road.

Chairman Griffin countered, not on Town property, and the Town usually takes their property back.

Mr. Kelty said the pavers have been there 20 years. Chairman Griffin reiterated, not on Town property. Mr. Kelty mentioned the grass in front of it (pavers).

Sel. Woolsey commented she saw the property online and it does look 20 years old and very nice. She has no problem with it staying.

Sel. Barnes agreed and shared her experience of having her driveway done.

Sel. Waddell said he looked at pictures and stated it is beautiful, but is Town right of way and what happens if damaged. He was concerned about a possible future owner and felt they should go with what DPW recommends. He also discussed what others have had to do.

Chairman Griffin discussed it being a problem and also what others have had to do.

Sel. Bridle agreed it is an encroachment on Town property, but discussed the 20 years, the five feet of grass, and the owner's agreement to not hold the Town accountable if there was any damage. He also stating believing these things need to be handled case by case.

Chairman Griffin stated others did not go case by case and Sel. Waddell asked for an opinion from Mr. Welch.

Mr. Welch stated he would have one opinion if pavers were right on the road and these are not. He suggested a recorded agreement with the owner regarding any possible damage.

Selectman Woolsey MOTIONED to Order the Relief with agreement condition, SECONDED by Selectman Bridle.

VOTE: 4-1-0(Griffin)

3. Ed Tinker & Paul McKenney, MRI Contract Assessors

a. MS1 Report

Mr. McKenney mentioned the hearings for taxpayers and stated there were 335 apt and 30-40 phone or emails, with questions regarding increases, changes to property, or how the process worked. He stated the final valuation was 4,032,336,600.00 with the increase being 415,632,600.00 or 12%, and residential was up 10%, vacant 10%, manufactured 20%, condo 16%, and commercial 12%. He discussed the two year sale history used and being at 98.8 percent ratio, and other guideline numbers.

Sel. Woolsey asked about properties at risk for water and what that does to the value of properties. Mr. McKenney mentioned the sale of properties with that issue have it factored into the sale price which then factors into values. Mr. Tinker offered it is that way with all neighborhoods, it all factors in.

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Sel. Barnes thanked Paul and Ed for all her questions being answered and in a timely manner. She verified that they looked at 935 properties that sold and discussed site indexes with regard to sales and inspections. Mr. McKenney explained site indexes, base sales, and using multipliers. He also discussed the condition factor and many other things that go into the indexes. Mr. Tinker mentioned looking at sales after April 1st and pending sales as guidelines for what has been done.

Sel. Waddell asked for the percentage of value increase and Mr. McKenney stated 12%. He also asked about hearings and abatements and the answer was 335 apts., and the abatements haven't started yet. He asked what percentage that was and the answer was about 3%. He asked if that was average and the answer was yes. He asked how many changes after the apt and the answer was about 70% most being due to information.

Sel. Bridle discussed hearing of increases of 20 to 25 percent with sales agreeing with the new value and perhaps properties were undervalued before. He also mentioned 3% of hearings being very good.

Chairman Griffin mentioned his amazement at how easy everything went along. He mentioned Mr. McKenney's good way with people.

Sel. Woolsey asked about remodeling and inspections. Mr. Tinker explained the permit process and the information going to assessing to effect the value and inspection is involved.

Selectman Waddell MOTIONED to approve the final report of the revaluation, SECONDED by Selectman Bridle.

VOTE: 5-0-0

Selectman Bridle MOTIONED to SIGN the 2019 MS1 Report, SECONDED by Selectman Waddell.

VOTE: 5-0-0

Asst. Town Manager Sullivan and Finance Director Pulliam came to the table to give a brief overview before the budget review.

Sel. Woolsey reiterated her position of having Police and Fire Budgets done with the other budgets and not in the middle of a regular meeting.

Sel. Barnes agreed with Sel. Woolsey.

Chairman Griffin asked Mr. Welch if he had any complaints from the dept. heads and Mr. Welch stated not yet.

Mr. Sullivan explained the process they used using a power point shown. He stated the proposed 2020 Town manager budget is \$28,021,028.00 which is slightly below the 2020 Default budget of \$28,026,569.00. He discussed the process they used to arrive at the final numbers and the feeling that being below the default budget was the way to go. He discussed the difficulty of that task. He discussed using historical information and the default budget itself. He stated some reductions were in new equipment, maintenance delays, training delays, and overtime, stating there are no reductions in full time service. He mentioned the quality of employees that can meet the standard of service that taxpayers expect.

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Ms. Pulliam presented a spreadsheet of what makes up the budget and the percentages of the total. She also presented that information in a pie chart.

Mr. Sullivan presented a list of what makes up the total of \$423,299.00 dollars in adjustments, with the Cemetery, Police, Fire and DPW being the majority.

Sel. Waddell asked for a brief description of how the budget goes. Mr. Sullivan explained the annual process begins with Mr. Welch giving direction to dept. heads., and what they come up with are given back to him. Then it goes to the Selectmen for review, then to the Budget Committee for review and then to the deliberative session, with the final being the Town ballot vote.

Sel. Barnes stated much of what makes up the total of the budget we have no control of. Mr. Sullivan stated that was true. She mentioned what is being held off in keeping the amount below the default and Mr. Sullivan discussed Hampton being a service based town, mentioning that minimums are not the best, they are following the direction of the voters in the Town. Sel. Barnes mentioned the need for warrant articles to get things done and to sustain the Town, and that needs to be part of the process.

4. Chief Ayotte, Fire Department
 - a. 2020 Budget Review

Chairman Griffin offered congratulations on a job well done for the fire. Chief Ayotte stated his being grateful there were no injuries.

Chief Ayotte discussed his budget process. He stated his dept. budget is \$3,803,596.00. He discussed wages being contractual with changes to OT. He discussed administration costs being fairly static except for copier maintenance and that total is \$402,818.00 He discussed fire suppression being at \$2,788,685.00 and discussed cuts to overtime. He discussed career incentives and protective clothing. He also discussed new and replacement equipment. He stated after cuts the total being \$2,751,233.00. He discussed fire prevention and that overtime, also that supply line and new equipment. He then discussed training and communications. He discussed repair services and repairs being done offsite. He discussed the changes to fire stations and buildings with electric and heat using experience rates. He discussed painting the shed at the State pier being a challenge.

Questions:

Sel. Waddell: How do you feel about this budget? Answer: we will provide you with the best service possible. He asked about gas being cut 27%. Answer: those are town generated, using figures from the Wex fuel system and more complete numbers further in the process. He asked about technical hazard being down. Answer: The START process is \$7000.00 and the gas meters are a part of it, there may need to be adjustments. He asked about new equipment being down. Answer: the \$4000.00 is for nozzles and replacement, some are 20 or 30 years old. He again asked about the 54% down. Answer: there would have to be adjustments. He asked about OT at fire prevention being down 62%. Answer: the line was reduced to the five year average. Sel. Waddell and Chief Ayotte discussed together OT being a moving target and town averages. Chief Ayotte discussed changes in staffing, vacancies, and employee coverage, along with staffing at 9.

Sel. Bridle discussed OT and sick leave coverage and five-year averages and his concern at low levels. He asked about protective clothing and if the Chief was comfortable with the

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number. Answer: yes. He asked if technical hazard included physicals for Start guys. Answer: those are included in the Start fee. He asked about new equipment and noted some of our equipment is old. Answer: there is concern about the ladder truck and rust and some things that may need to be done and the ladder itself. He asked about station maintenance and electric and heat and the actual being from August, could we get further numbers later on. Answer: agreed and yes.

Sel. Woolsey: What is the balance left on the Warrant Article (WA) for turn out gear. Answer: the amount spent was \$138,000.00 and did not include helmets, those will be later. She asked about turnout gear for every year. Answer: yes, Mr. Welch has been instrumental in this and that this year \$27,500.00 will be added so when the time comes, the money will be there. She clarified that \$138,000.00 has been spent, leaving \$60,000.00 and the \$27,500.00 will be added. Chief Ayotte discussed further needs, and wetsuits. Sel. Woolsey asked about two new employees and the Chief stated one. She asked about the two taking the same class and he clarified those are paramedics. There was general discussion about a firefighter needed and the difference between firefighters and EMS and their gear. Sel. Woolsey and Chief Ayotte discussed gear in the budget and gear paid for by the WA. She asked about fireworks detail being the Town's responsibility. Answer: yes, that was a Board vote. She asked Mr. Welch if that is both Police and Fire and he stated that was the Board's order. She asked about the horn. Answer: horn has not been in use for a long time and now we use pagers. He also discussed a program called Code Red. There was a discussion between Sel. Woolsey and Chief Sawyer in the audience regarding the program. She asked about training, one new hire and one current going to EMS. The Chief clarified the line item asked about and discussed the cut for technical rescue. She asked about EMT training and an agreement to stay with the Town. Answer: we can't do that and we only hire firefighters that have a level of training. She asked about the unions merging. Answer: they are the same, but two separate contracts.

Sel. Barnes: She asked if the Chief was confident the OT suppression amount was enough. Answer: I am. He continued to discuss live fire training and training through grants.

Chairman Griffin stated he was happy with what was done and agrees with what is asked for. Sel. Barnes was not done and she asked about the amount for vacation coverage. Answer: at 9 person staffing, vacation coverage is maintained, and will look at after Oct. financials. She asked about fireworks detail and that we have spent nothing so far this year. Answer: that is an inaccurate number and there were 13 shoots this year with one more.

Chairman Griffin stated he appreciated them coming in and their leadership.

Sel. Bridle mentioned the 19 people testing. The Chief discussed the application process and why they are testing. He also mentioned numerous towns looking for many qualified applicants for positions.

Sel. Woolsey asked about computers being screened. Answer: Fire is part of the Town IT department, and they do a great job with firewalls and updates and care.

5. Chief Sawyer, Police Department
 - a. 2020 Budget Review

Sel. Woolsey asked again about Code Red. Chief Sawyer gave another review and they discussed.

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Chief Sawyer stated the budget is \$4,560,707.00 with the default being \$4,551,427.00. In Administration items of note are rentals and leases being reduced including user fees. Also, computer support is down.

Sel. Barnes asked about OT in administration being down. Answer: It is reflective of last year. Sel. Woolsey commented on prison food. The Chief stated it was there if they ever need it.

Sel. Woolsey asked about computer support, if there were any issues with hacking. The Chief stated he was confident in the system. She asked what Sert means. Answer: Seacoast Emergency Response Team.

There was general discussion on how to proceed with questions.

Chief Sawyer discussed Crime Control and stated nothing glaring and part time wages were adjusted to what was being spent. He discussed uniform allowance and noted mounted patrol was zeroed out as they did not have another rider expected. Supplies and expenses reduced to better reflect spending.

Sel. Waddell asked for clarification on uniform allowance. Answer: mounted patrol with no new rider expected for use. He asked for clarification on part time wages. Answer: more towards five year experience rate, and noted the loss of positions. He asked if the amount was what was needed. Answer: clarify what we are talking about, that is the evidence tech, a part time position.

Chairman Griffin offered his appreciation for all the work done.

Sel. Woolsey asked about armors and the status of the glocks. Answer: several are armors and they are doing well with the glocks, referencing the exchange and the acceptance of others.

She commented on vehicle replacement and the Chief discussed replacing three every year.

Sel. Barnes asked about reg. wages and holiday being contractual obligations. Answer: those contracts that effect wages also spread out to the other lines like sick, holiday etc.

Further discussion on manor of asking questions.

Chief Sawyer discussed Traffic Control and Patrol. He stated dramatic changes being court wages, with less need for court officers, sick leave coverage is down due to five year average, uniform allowance due to motorcycles and no new personnel.

Sel. Waddell asked what traffic control is. Answer: black and whites patrolling the streets. He asked about the need for more control up in the north shore. Answer: there are significant traffic stops in that area and there are changes to the way they work with the State, but obviously they can't be there every minute. He asked if the budget amount if what is needed. Answer: in most instanced yes and service will be excellent, but in others, adequate at best, and it is not just the money, staffing issues factor as well, and doing less with less will be the new norm.

Sel. Bridle asked if the courthouse being back in Town offers relief. Answer: yes, but not as much as we thought because we are not going to court as often.

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Sel. Woolsey asked what Cooper's Institute is. Dep. Chief Hobbs answered it is who sets the standard for PT tests that officers have to take every three years.

Sel. Barnes asked about holiday pay and career incentives being at zero as of 8/31/19. Answer: they are contractual payments that are made the first payroll in December. She asked about lighting at north beach. Answer: we have been researching how to better do things there and we are going to reach out to State parks for more help with patrols at night and busy times. She commented on things happening really late at night. Answer: things have always happened really late there and discussed State park jurisdiction.

Chief Sawyer discussed training and stated consultants is up, and that is for training outside of the department which have higher costs.

Sel. Woolsey asked if the facility used for firearms training is adequate. Answer: yes, and he discussed the support from DPW and keeping night noise down and the future need for fence. She asked about feedback on stopping the shooting. Answer: not at all like they used to, they have taken care to curtail noise, and he discussed the extreme cost if they did not have their own range.

Chief Sawyer discussed support services. He noted the reduction of court wages and sick leave wages reduced to the five year average, the same for personal days. He discussed outside agencies and the lesser need for them this year only because of the weather, a very cold and rainy season.

Sel. Woolsey asked about building maintenance and if outside cameras are on entrance and exit of the building. Answer: cameras are all around and are monitored by dispatch. She asked about getting pictures from the camera. Answer: they have access to video for 30 days and you need a card with chip to sign into the building.

Sel. Barnes asked about part time special officer wages. Answer: that is contractual.

Sel. Waddell asked if support services were summer help and is it adequate. Answer: yes, summer, and no, not adequate and further discussed staffing issues and not being able to keep officers.

Chief Sawyer mentioned buildings and the new custodian working out very well.

Sel. Bridle asked if it is up due to the age of the station. Answer: yes, there are projects that need to be done and discussed possible capital improvement down the road.

Chief Sawyer discussed animal control and discussed the reduction.

Sel. Woolsey asked if response time is the same with the new officer. Answer: absolutely, and he is there 24 hours, if he is in Town, and even wildlife issues are taken care of.

Chief Sawyer discussed parking. He discussed changes made when the Police took over and he is combining enforcement and lot personal into the same budget this year.

Sel. Waddell asked if they are at the same pay rate. Answer: yes, I believe they are.

Sel. Barnes asked about parking enforcement budget and asked if part time wages and seasonal wages include enforcement and the people that run the lots. Answer: yes, and we are doing quite well with revenue.

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Chief Sawyer discussed emergency management. He discussed the amount has always been \$1000.00 and that is unrealistic. He had asked that funds received from DHS for Seabrook drills to go to the account to fund emergency management.

Sel. Woolsey clarified that civil defense spending is matched by revenue. Answer: yes.

b. Mounted Patrol

Chief Sawyer want to bring to the Board's attention that the new horse purchased, Rocky, is not working out. He mentioned a training assessment that was done and that Rocky should not be on Hampton Beach with children there. He is asking the Board to declare Rocky surplus property so they may find a good home for him, and ask if any funds are received that they go to the purchase of a replacement.

Selectman Woolsey MOTIONED to Approve the Declaration of Rocky to be surplus and for any revenue received to go to his replacement, SECONDED by Selectman Waddell.

VOTE: 5-0-0

Chairman Griffin stated they were moving to new business, item #1.

VI. New Business

1. Authorize Lane Library Trustee Chairman to use NHMA Legal Department

Selectman Waddell MOTIONED to APPROVE to authorize Lane Library Trustee Chairman to use NHMA Legal Department, SECONDED by Chairman Griffin.

VOTE: 4-0-1(Barnes, not present)

Back to appointments (Chairman Griffin needed to leave, Sel. Waddell takes over)

6. Carl McMorrان, Aquarion Water Company

a. Quarterly Update

(Also in attendance for Aquarion, John Walsh, John O'Hurlehy, and Dan Lawrence

Mr. O'Hurlehy briefed every one of the status of PFAS and the regulations that have become effective. He offered a power point chart of maximum contaminant levels. The regulation includes quarterly monitoring. He further detailed compliance.

Sel. Woolsey asked about private well testing. Mr. McMorrان stated that they provide funding, but the State does that. She asked about the results. Mr. McMorrان stated they found some but most were undetectable levels.

There was a power point slide on PFAS treatment analysis. Mr. Walsh discussed the expense cost. He discussed the pilot report giving a summary using another power point chart, describing the chart particulars.

Sel. Woolsey asked if they are testing wells 7 and 22 yet? Mr. McMorrان stated yes and mentioned trace levels. He also mentioned all the information is on their website.

Sel. Waddell asked currently they are below levels and do not need to do a treatment. Mr. Walsh answered no but it could change. He also asked if concentrations were changing and Mr. O'Hurlehy stated no.

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Mr. Walsh discussed water main replacements, the Rt. 101 project, Mill Rd and Ann's Lane. Mr. O'Hurlehy discussed the Falcone Circle tank, the Mill Rd Water Treatment plant, and Well 22 work.

Sel. Woolsey stated she is getting comments from people on Falcone Circle regarding the tank, and asked if they had been in contact. Mr. McMorran stated yes, they recognize concerns and are addressing.

Sel. Bridle also commented on the Falcone Circle concerns. He also mentioned the water boil order and that he appreciated all the work done on that.

VII. Town Manager's Report

1. The Army Corps of Engineers has indicated that dredging of the harbor will commence on or about October 15, 2019 if all required paperwork and safety plans have been submitted and approved before that date. A meeting with Corps and the Contractor together with the points of contact locally will be held October 9th from 1 PM to 2 PM at the Yankee Cooperative Fishman's Facility.
2. The Street Lighting on Highland Avenue will be back in operation as soon as the parts needed for repair are received.
3. The Town is to receive funds from the State in the amount of \$115,486 on or about October 15, 2019. The Selectmen will need to determine what these funds will be used for. A second check in the same amount will be received on October 1, 2021 again to be used as directed by the Selectmen.
4. The Selectmen will be hearing budget details from Town Departments on October 7, 21 and 28 during their regular meetings those evenings. October 7 will feature Fire and Police Departments, October 21 will have reports from the General Government Agencies, and October 28 will be reserved for the Department of Public Works.

Sel. Barnes asked for clarification on what was happening at the Army Corps' meeting. Mr. Welch stated it was the preliminary construction meeting. She asked about the State funds being part of revenue sharing and Mr. Welch stated yes.

Sel. Bridle asked what is done with that money. Mr. Welch discussed infrastructure with the Boards choice of where it goes. They discussed it is not highway block grant, but State surplus, that is legislated.

Sel. Woolsey asked what are they doing with the material that is being dredged. Mr. Welch explained the places it will be used for fill. He also mentioned the Isle of Shoals disposal unit, with nothing being done at the river.

VIII. Old Business

1. Appointment to serve on the Commission on Drinking Water

Dep. Director of DPW has volunteered to serve.

Selectman Bridle MOTIONED to APPROVE the Appointment of Jen Hale to serve on the Commission on Drinking Water, SECONDED by Selectman Woolsey.

Sel. Barnes stated it was a great idea, but offered concern for all Ms. Hale has to do, and it should be to relay information only.

VOTE: 4-0-0 (Griffin)

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Sel. Waddell asked if any other old business.

Sel. Woolsey asked about what was being done for Mondays. Mr. Welch read her the schedule of meetings.

Sel. Barnes asked about the NH DOT sidewalk renovations. Mr. Welch stated some of the ADA work had been started. She asked about NH Transportation categorizing Winnacunnet Rd being a tier 5 repair being less important than tier 2 and Mr. Welch stated yes. He discussed it being a compact road, 101E. He further discussed the State funding and the Highway Block Grant.

Sel. Barnes discussed Smuttynose and being a supporter. She stated she felt it is getting too big the way it is being handled and mentioned discussing it with the Chief. She discussed her concern of the lot being used for more than one day. She stated she felt it should be better looked at with the sponsors for next year.

Sel. Waddell also discussed Smuttynose and stated it should be completely looked at.

Sel. Waddell moved on to completing New Business.

2. Amendment Code of Ordinances Vehicle and Traffic § 805-41 “Fire Lanes”

Mr. Welch stated this is to define what a fire lane is. He discussed looking at other communities and designing an addition to the ordinance. He stated it is from the center lane of the paved or gravel roadway to the edge of the driven roadway.

Sel. Woolsey asked about both sides of the road and Mr. Welch said only the fire lane side, and the two further discussed what the fire lane is and where.

Sel. Bridle mentioned the center to the edge and discussed some streets only 20 feet wide. Mr. Welch discussed how no parking on some streets would occur. There was general discussion on the issue of 20 and if that works. Mr. Welch further explained and detailed what the wording states. There was further discussion on fire lane being both sides or one side of the road, the way it has always been, and where people should park. Sel. Woolsey mentioned painting fire lane and Sel. Bridle clarified how a vehicle is in the fire lane and can be towed. There was continued discussion of what fire apparatus can do.

Selectman Bridle MOTIONED to APPROVE the Amendment to the Code of Ordinances Vehicle and Traffic § 805-41 “Fire Lanes”, SECONDED by Selectman Barnes.

VOTE: 3-1-0
(Woolsey)

3. Bid 2019-008 Janitorial Services Waivers & Award

Mr. Welch discussed bidding the cleaning of the Town offices, the previous contract being up on Nov. 1st. The current company did not bid and he requests the bid be awarded to the low bidder Partner Solutions with an annual cost of \$18,206.52. Their references are above superior.

Selectman Barnes MOTIONED to APPROVE the Waivers and to Award to Partners Solutions the Bid 2019-008 Janitorial Services, SECONDED by Selectman Bridle.

Sel. Woolsey asked if this is a one-year contract. Mr. Welch stated a multiyear but we have the option to terminate.

Note: Draft minutes are subject to corrections, additions and deletions.

VOTE: 4-0-0

Other New Business

Sel. Bridle asked about the letter from Chris Jacobs regarding 47 Ocean Drive. Mr. Welch stated it will be at the next meeting with him here to discuss.

Sel. Waddell asked about a food trucks request for the Rec Halloween event. Mr. Welch stated he had not seen it.

Selectman Bridle MOTIONED to ALLOW Food Trucks at the Halloween Fest pending all necessary paperwork and inspections, SECONDED by Selectman Waddell.

VOTE: 4-0-0

IX. Closing Comments

Sel. Woolsey asked Sel. Bridle about the Selectman's representative to the budget committee. She offered to volunteer. Sel. Bridle stated he did not have a problem and only that night was an issue.

X. Adjournment

At 21:56 PM, the Selectmen adjourned the meeting on the MOTION of Selectman Bridle, SECONDED by Selectman Waddell.

VOTE: 4-0-0

Rick Griffin, Chairman