

Note: Draft minutes are subject to corrections, additions and deletions.

January 27, 2020

7:00 PM

PRESENT: Rick Griffin, Chairman
Jim Waddell, Vice-chairman
Rusty Bridle, Selectman
Regina Barnes, Selectman
Mary-Louise Woolsey, Selectman
Frederick Welch, Town Manager
Mark Gearreald, Town Attorney

SALUTE TO THE FLAG

I. RSA 41:14-a Public Hearing

1. First Hearing 2 17th Street - Release Deed Restriction #4 of seven foot setback for out-building

Mr. Welch explained the petition from the Paquette's at 2 17th Street to change the setback requirements on their property which are there by restriction, noting both the Planning Board and Conservation Commission have recommended approval, asking for a public hearing to allow it. He clarified this is the first public hearing, with two needed, and then one to vote.

There will be another hearing in two weeks.

II. Public Comment

There are none.

III. Announcements and Community Calendar

Sel. Woolsey announced receiving another thank you letter regarding the good works of the Fire Department personnel. She offered congratulations for a great job.

Sel. Barnes announced the Deliberative Session will be Saturday, Feb. 1st at the Hampton Academy, at 8:30am. She hoped for a good crowd.

Sel. Waddell asked the public to attend the Deliberative.

Sel. Bridle noted the importance of the Deliberative and the chance to speak, and encouraged people to attend. He offered condolences to the family of William Pray, a longtime resident of Hampton. He noted Bill passed away last Friday, a day shy of his 100th birthday.

Chairman Griffin encouraged people to attend the Deliberative.

IV. Approval of Minutes

Note: Draft minutes are subject to corrections, additions and deletions.

1. January 6, 2020

Selectman Woolsey MOTIONED to APPROVE the minutes of January 6, 2020, SECONDED by Selectman Waddell.

VOTE: 5-0-0

2. January 13, 2020 Public and Non-public Sessions

Selectman Woolsey MOTIONED to APPROVE the Public and Non-public sessions minutes of January 13, 2020, SECONDED by Selectman Barnes.

VOTE: 5-0-0

3. January 14, 2020 Public and Non-public Sessions

Selectman Woolsey MOTIONED to APPROVE the Public and Non-public sessions minutes of January 14, 2020, SECONDED by Selectman Bridle.

VOTE: 5-0-0

V. Consent Agenda

1. 2020 Elderly Tax Credit: Goodrich, Elaine A. Revocable Trust
2. 2020 Veterans Tax Credit Renewals: Atwood Family Realty Trust; Curley Family Revocable Trust; Doubek, Thomas; Kravitz, S. Wendell & Barbara K; Swinton, Charles W. III Revocable Living Trust
3. 2020 Veteran's Tax Credits: Corriveau, Family Revocable Trust; Decato, R. Peter & Marjorie M; Demarco, Victor; Dion, Louis; Divone, Ronald; Elder, James; Harrington, Russell & Elizabeth; Henneberry, John; Hickey Family Revocable Trust; Jackson, Woodrow S Jr & Valerie J; Kobylarz, James M Revocable Trust; Langlois, Mark; Law, Dianne E; Meade, Marina; Nihart, Jacob; Perzanoski, Todd Joseph; Ray, Nancy; Rubenstein, Scott; Schreck, Carolyn; Vilim, Robert
4. Parade and Public Gathering Licenses: Hampton Half Marathon & 5k 03/08/20, Smuttynose Clover Run 5k 03/14/20, The Eastern States 20-mile Road Race 03/29/20
5. Hold Harmless Agreement: Kelty 7 Redman Street

Sel. Barnes had a question on #4, noting a lot of feedback regarding issues on the last parade, asking if the Police Dept. would have help. Mr. Welch noted the chief is trying to get people to help, not known at this time if he will be able to.

Sel. Woolsey had a question on #5, asking if it were going to be addressed separately. Mr. Welch stated they did address it, this is only approving what they decided. She asked for clarification on what the consent vote is, and the answer was approving what they decided and signing the document.

Mr. Welch added one more item to the Consent Agenda, an intent to cut wood and timber on Mary Batchelder Road, in regards to potential development.

Selectman Waddell MOTIONED to APPROVE the Consent Agenda, SECONDED by Chairman Griffin.

VOTE: 5-0-0

VI. Appointments

1. Stephen Falzone, Trustees of the Trust Fund
 - a. Quarterly Report

Mr. Falzone stated he was doing a recap of the 2019 Trust Fund. He noted the total interest earned was \$922,054.00 and stated all the trust funds had a good year, it was a good market year globally. He noted it is a 12% increase over the 2018 income, and the current investment yield is approximately 4%. He discussed the diversity of the funds. He stated the principal of the funds went from \$19,916,909.00 to \$20,305,132.00. He discussed the fund break down and percentages of where they are held. He discussed the real estate fund and there currently being \$8,000,000.00 in town owned land, noting the leases paid. He discussed the other trust funds that are managed at 3 Bearings that had positive results. He stated that neither John Troiano, or himself, would be seeking reelection. He encouraged anyone interested to run for the positions. He thanked colleagues and the board for their efforts and support.

Chairman Griffin thanked him for all he has done and asked if he would be around to help with the transition and Mr. Falzone said definitely. He asked about the \$8,000,000.00 that is available, and if the taxes go to the trust fund. Mr. Welch stated no, they go to general fund.

Sel. Woolsey stated we can't thank you enough, and she noted that Friday is the last day to file for candidacy.

Sel. Barnes reiterated a good job, noting the fund is almost 23 million dollars. She noted we are seeking two people for trustee positions. She asked about meetings, and the answer was quarterly meetings unless a special one is needed. They further discussed all the work done with the funds. She noted how much we collect in land lease money, and discussed future sales.

Sel. Waddell also noted thanks for everything Mr. Falzone has done. He asked about a philosophy for investing and the answer is they do have one. He asked if anyone new coming on has leeway to change that, and the answer was that it has to be a vote of the board. He noted it would be difficult to change and Mr. Falzone agreed.

Sel. Bridle thanked him for his service to the community, always having the town's best interests at heart.

2. Rene Boudreau, Director Parks and Recreation
 - a. Departmental Update

Dir. Boudreau offered an update on Parks and Rec for the last couple of months. He discussed the needs assessment with UNH with getting all the information in at the end of the year, and getting a rough draft of it just today. He highlighted just a few items, facilities needs, including outdoor and indoor needs, more community events, after school programs for middle school and teens, rec camps and senior activities, non-sport teen programs. He noted there were over 400 responses and focus groups. He discussed the response for a community/senior center. He noted there will be more information to come.

He discussed the addition of new senior programs, Monday Mingle with puzzles, games, and ping pong, and Adult Recess with easy sports for fun. He discussed the kids programs, noting a new cooking class with great responses, an early release program that is also a really

Note: Draft minutes are subject to corrections, additions and deletions.

big hit. He also mentioned many other programs are ongoing. He discussed Tuck Camp registrations begin on Feb 18th, and mentioned a free turkey dinner done in Dec. with St. James, and over 90 seniors attending. He noted they continue to work on upcoming summer programs, with a trips to the French Riviera and Tuscany.

He discussed a change in the location of the Easter Egg hunt, noting the environmental impact of the plastic eggs, noting Tuck field as a possible new place.

Chairman Griffin took a nonscientific poll regarding who might use a pool in Hampton, consensus was there was interest.

Sel. Woolsey asked about transportation for the ongoing events being a problem, and Dir. Boudreau noted most events leave from Academy parking lot, but when moved to Tuck during construction, some can't do the walk there.

Sel. Barnes noted hearing about Monday Mingle and the early releases being a concern for parents, stating that program is excellent. Dir. Boudreau noted the social media requests and that program being highly requested.

Sel. Waddell complimented the entire department on their organization of everything. He asked what is the most popular program and what is the most popular age group, and the answer was the senior programs, and flag football, also noting the trips, and just a wide range of popular interest. Sel. Waddell noted funding and staff are a big factor, so support needs to be there for the Rec. Dept. Dir. Boudreau discussed the field irrigation issue and cost.

Sel. Bridle also noted the maintenance staff for Rec. does a great job, discussed having a town pool. There was general discussion on the benefits of a pool.

Chairman Griffin noted the social benefit of a pool and thanked Dir. Boudreau for all he does.

b. Smuttynose Donation to Parks and Recreation Department \$1,500

Dir. Boudreau discussed Smuttynose wanting to help with the donation and that he would like to use the funds for the adult recess program supplies.

Selectman Barnes MOTIONED to APPROVE the Smuttynose Donation, SECONDED by Selectman Bridle.

VOTE: 5-0-0

3. Kristi Pulliam, Finance Director
a. Financials

This is the twelfth report of 2019 and the expenditure target is 100%. Notable items from Monthly Financial Reports:

Revenue Summary: When you review the attached Revenue report you can see the differences in revenue from 2018 to 2019. The 2019 revenue is higher than 2018 revenue by \$491,924. The month's total income was \$1,485,836. Of that total, motor vehicles came in at \$370,690; Building Permits at \$30,082; Rooms & Meals at \$772,832; Departmental at \$192,782; Rye Sewer Agreement at \$17,898; Interest on Deposits at \$18,738; and Real Estate Trust at \$56,400.

Note: Draft minutes are subject to corrections, additions and deletions.

Expense Summary: On the expense side you will find that we are 97.9% spent or under budget by \$592,405 or 2.1%. This remains a moving target as we still have bills coming in for 2019. I will be generating un-audited financials for 2019 within the next few weeks. Below is where each department stands.

General Government section is under budget by 275,986. The Police Department is under budget by \$90,868. The Fire Department is under budget by \$13,995. The Building Department is under budget by \$17,525. Public Works is under budget by \$71,806. Animal Control is under budget by \$11,493. Welfare is under budget by \$10,734. Parks & Recreation is under budget by \$28,321. Debt Service is under budget by \$65,108. Fund 24, Recreation has a balance of \$235,359 with \$11,829 being granted in scholarships. Fund 25, Cable Committee has a balance of \$256,621. Fund 26, Private Detail has a balance of \$289,111. Fund 27, EMS has a balance of \$203,384. Wastewater System Development Charge, fees collected in 2019 total \$74,886 with a balance in this account of \$257,257. The Board has approved expenditures from this fund of \$229,398, which are not reflected in the balance above.

Sel. Barnes stated great job and asked about the Federal Grant funds, and the answer was some was Fema and there was also a Fire grant. She noted the significant amount of income from private details, and asked about the allowance adjustment for the EMS fund and the answer was it being posted before audit adjustments.

Sel. Waddell asked about debt service being under budget, and the answer was we don't always have finalized loan agreements or interest amounts to be exact, this being only when there is new debt. He asked how the under budget total compares to other years, and the answer was it is generally in the 300,000.00 range, but has been this much before, noting all of the factors going into spending, highlighting default budget and weather and being understaffed.

Sel. Bridle stated good job, noting the difficulty dealing with a default budget.

Chairman Griffin reiterated great job.

Ms. Pulliam discussed the open purchase orders for year end and the warrant article balances, and that the board has received the summary reports. There was general discussion on holding the vote.

Sel. Barnes clarified that the building inspector position was paid through the end of the year and we currently have a one day a week interim. She noted the finance director receiving a letter from the bond bank, that due to refinancing we have a surplus of over \$85,000.00. Ms. Pulliam clarified that is not for this year, but in the future, at the end of the refinancing.

VII. Town Manager's Report

1. Calling all registered voters to the first Session of Town Meeting which will be held on Saturday, February 1, 2020 in the Hampton Academy starting at 8:30 AM. Please be present, your vote does count. There is help needed for election counters, please call the town clerk.
2. March 1, 2020 is the last day to submit applications for property tax abatements

Note: Draft minutes are subject to corrections, additions and deletions.

3. Property owners should be visiting the Assessor's Office to obtain the proper forms to make application for property exemptions and Beach Precinct property tax exemptions.

Sel. Barnes asked if there would be a sign at the high school that the meeting was at the Academy and the answer was yes.

Sel. Waddell commented that there are many people who do not know what a deliberative session is, noting we should make people aware somehow. Mr. Welch discussed the warrant articles and how they can be changed, and the complicated process, and the importance of what is finalized to go to voters.

Sel. Woolsey asked about a printed flyer for the town offices. Mr. Welch noted just a fraction would come in. There was discussion of the website and the caution of what we put out. Chairman Griffin discussed that there has to be interest.

VIII. Old Business

1. Assignment of Warrant Articles

Mr. Welch advised starting with article 10.

Article 10	Master Plan	Motion by Sel. Waddell Seconded by Sel. Woolsey.
Article 11	Cemetery Trustees	Motion by Sel. Barnes Seconded by Chair. Griffin.
Article 12	Sports Betting	Motion by Sel. Bridle Seconded by Sel. Barnes.
Article 13	Asset Management	Motion by Sel. Waddell Seconded by Sel. Barnes.
Article 14	Elderly Exemption	Motion by Sel. Woolsey Seconded by Sel. Bridle.
Article 16	Firefighters	Motion by Sel. Waddell Seconded by Sel. Woolsey.
Article 17	Fire Supervisors	Motion by Sel. Waddell Seconded by Sel. Woolsey.
Article 18	Winnacunnet Rd	Motion by Sel. Barnes Seconded by Sel. Woolsey.
Article 19	Solid Waste, Recycle	Motion by Sel. Bridle Seconded by Chairman Griffin.
Article 20	Locke Road	Motion by Sel. Barnes Seconded by Sel. Woolsey.
Article 21	Highway Blk Grant	Motion by Sel. Bridle Seconded by Sel. Barnes.
Article 22	DPW Equip	Motion by Chairman Griffin Seconded by Sel. Waddell.
Article 23	Road Improvement	Motion by Sel. Woolsey Seconded by Sel. Barnes.
Article 24	Flood Control	Motion by Chair Griffin Seconded by Sel. Waddell.
Article 25	Sidewalk Constar	Motion by Sel. Bridle Seconded by Sel. Barnes.
Article 26	Service Agencies	Motion by Chairman Griffin Seconded by Sel. Bridle.
Article 27	Recreation Fund	Motion by Sel. Barnes Seconded by Chairman Griffin.
Article 28	Lease DPW Equip	Motion by Sel. Barnes Seconded by Sel. Waddell.
Article 29	Emergency Comm	Motion by Sel. Woolsey Seconded by Sel. Bridle.
Article 30	Pol Forfeiture	Motion by Sel. Barnes Seconded by Sel. Waddell.
Article 31	DPW Improvements	Motion by Sel. Bridle Seconded by Sel. Woolsey.
Article 32	Create Recycle Fund	Motion by Chairman Griffin Seconded by Sel. Bridle.
Article 33	FEMA Grant	Motion by Chairman Griffin Seconded by Sel. Barnes.
Article 34	Trans Station Study	Motion by Sel. Woolsey Seconded by Sel. Barnes.
Article 35	Cen Tree Removal	Motion by Sel. Bridle Seconded by Sel. Waddell.
Article 36	FPO Vehicle	Motion by Sel. Bridle Seconded by Sel. Barnes.
Article 37	Town off Heating Sys	Motion by Sel. Waddell Seconded by Sel. Barnes.
Article 38	Turn out Gear	Motion by Sel. Woolsey Seconded by Sel. Barnes.

Note: Draft minutes are subject to corrections, additions and deletions.

Article 39	Bldg. Insp Vehicle	Motion by Sel. Bridle Seconded by Sel. Woolsey.
Article 40	House Haz Waste	Motion by Sel. Waddell Seconded by Sel. Barnes.
Article 41	Conservation Fund	Motion by Sel. Barnes Seconded by Sel. Waddell.
Article 42	DPW Capital Res	Motion by Sel. Bridle Seconded by Sel. Barnes.
Article 43	Heritage Comm	Motion by Sel. Woolsey Seconded by Sel. Barnes.
Article 44	Experience Hampton	Motion by Sel. Waddell Seconded by Sel. Bridle.
Article 45	Flag Holders	Motion by Sel. Barnes Seconded by Sel. Waddell.
Article 46	Step up Parents	Motion by Sel. Barnes Seconded by Sel. Bridle.

Sel. Barnes had questions on the bin limit and asked for discussion. She asked what does the policy say. Chairman Griffin said it was suppose to be as it was, but with the 10 bin limit for each business. There was discussion to further discuss the issue with DPW. Mr. Welch noted that there are 77 properties with more than 10, with general discussion of them being taken away. Sel. Barnes noted there should be a policy in writing. There was discussion that they should know tomorrow if the bins will be picked up.

Sel. Barnes discussed the Winnacunnet Rd. warrant article and read an answer from Dep. Dir. Hale for the public to hear. It discussed the new sewer camera and that the warrant article for Winnacunnet Rd. is not for a study, it is for the inspection of infrastructure, to determine best course of action, also including engineering costs, also noting clay piping and joints.

IX. New Commercial

1. SB 629 Solid Waste Reduction Management Fund

Mr. Welch commented on state bill #629 to establish a waste reduction management fund, and noted he is not crazy about the idea to add \$1.50 for every ton of trash and recycling we pick up and the money will be going to the state. The state will decide on how the money is spent. There was discussion on the confusion of the bill. Sel. Barnes noted she had asked the state rep. for anything they were working on and that is why they are discussing. Mr. Welch stated he felt this is a problem. Sel. Waddell clarified that this would have the town collect the money. Sel. Bridle noted the tax should go back to the towns it effects. He asked where were we regarding the consultant. Mr. Welch stated we are not, and noted that Dep. Town Manager will need to come in and discuss. He noted the consultants are indicating pay per bag and we need something more refined, noting we need more questions answered than that. There was discussion on pay and paper bags and going into the carts, as well as renters and businesses and less trash in Europe.

X. Closing Comments

Sel. Barnes noted the communication for the Rockingham Economic Development Committee, noting all our priority items are on the list, and Mr. Welch noted High Street as well.

Sel. Waddell reiterated the Deliberative Session on Saturday.

Attorney Mark Gearreald asked the Board to go into Non-Public Session, under RSA 91-A: 3, II, (e) Litigation.

Note: Draft minutes are subject to corrections, additions and deletions.

At 8:33 PM, Selectman Woolsey MOVED to go into Non-Public Session, under RSA 91-A: 3, II, (e) [Litigation], SECONDED by Selectman Bridle, which was voted unanimously by roll call (5-0-0).

PRESENT: Rick Griffin, Chairman
Jim Waddell, Vice-chairman
Rusty Bridle, Selectman
Regina Barnes, Selectman
Mary-Louise Woolsey, Selectman
Frederick Welch, Town Manager
Mark Gearreald, Town Attorney

Chris Jacobs, Public Works Director and Jennifer Hale, Deputy Public Works Director were also present for the first item taken up in the non-public session.

Ed Tinker, contract Assessor, was also present for the second and third items taken up in the non-public session.

Selectman Regina Barnes departed at the time of the fifth item taken up in the non-public session.

[The Minutes were sealed by vote following the resumption of the public session]

At 8:59 PM, a MOTION was made by Selectman Waddell , SECONDED by Selectman Bridle,, to leave the non-public session, which was approved unanimously (4-0) (Selectman Barnes having departed before the end of the non-public session).

At approximately 9:00 PM, back in public session, Selectman Bridle MOTIONED, SECONDED by Selectman Waddell, to seal the minutes of the non-public session on the basis that disclosure of the minutes could jeopardize the actions to be taken, which was passed by a roll call vote of 4-0(Selectman Barnes having departed before the end of the non-public session).

At 9:01 PM, the Selectmen adjourned the Public Session on MOTION of Selectman Bridle, SECONDED by Selectman Waddell, which passed unanimously (4-0) (Selectman Barnes having departed before the end of the non-public session).

Vote: 5-0-0

XI. Adjournment

Rick Griffin, Chairman