

# Town of Hampton



## **DRAFT** CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

August 29, 2006

6:00 PM

PRESENT: Tom Gillick, Chairman  
Ben Moore, Board of Selectmen  
Sandy Buck, Citizen at Large  
Michael Pierce, Budget Committee  
Richard Goodman, Winnacunnet School Board  
John Kane, Village District  
Kathleen Terry, Hampton School Board  
Jim Gaylord, Superintendent of Schools  
Keith Lessard, Hampton Schools  
John Hangen, Department of Public Works  
Doug Mellin, Department of Public Works  
Mark Gearreald, Interim Town Manager  
Mike Schwotzer, Finance Director

ABSENT:  
Maury Friedman, Budget Committee  
Fran McMahon, Planning Board

Chairman Gillick called the session to order at 6:00PM.

The Chairman asked Mr. Gaylord to present the capital improvement requests on behalf of the schools.

Mr. Gaylord distributed a 6-year Facilities Capital Improvement Plan for Winnacunnet High School. Projects are distributed through the 6-year period such that \$250,000 per

year is allocated to facilities repair, replacement and improvement. He also distributed a 5-year Capital Improvement Plan for the Winnacunnet High School Technology Department. This plan represents expenditures of \$190,000 per year for replacements and additions involving computer technology facilities. There was discussion of the expenditures on technology for education.

Mr. Gaylord indicated that if there are Departments in Town that want to work with the schools, they are welcome to sit down with him to see how they can work together.

Mr. Lessard then presented a 3-year plan for the Hampton School District, with a fourth category representing future year needs. The maintenance plans for the next three years represented expenditures of \$300,000 per year. Future year needs are estimated in the range of \$12,000,000. Mr. Lessard indicated that securing the building envelope of Hampton Academy is an immediate priority to prevent water infiltration and damage.

Mr. Hangen then addressed the Department of Public Works' changes to its Capital Improvement Plan request. He addressed three areas:

Drainage – Mr. Hangen said they have been trying to make changes in drainage over time. \$300,000 per year has been allocated, but funds have not been available. The Town has done well through storms, but it has not invested in drainage. Studies were done 20 years ago and then put on the shelf. He then distributed the priority list of 20 years ago and today's priority list, with respective 1987 and 2006-dollar figures. The figures presented are preliminary and subject to change. He noted that some of the projects on the 1987 list are done, such as Lafayette Road North. Mr. Gillick noted that the developer at 111 Exeter Road would do Bourne Avenue drainage. Mr. Hangen noted that work needs to be done on Depot Square.

He said the community may not be ready to vote \$9 million for drainage, but it could be divided into two phases. Mr. Hangen suggested that the CIP Committee arrive at a number to move forward with. Mr. Gillick noted that it is the Committee's job to catalog needs.

Mr. Moore asked how Mr. Hangen proposed to present this need. Mr. Hangen said that in his opinion a warrant article would be the better way to go. Mr. Pierce said that it might be good to have a warrant article every year for about \$2 million. Mr. Gillick emphasized that when there are needs, they don't go away. They just become more expensive. Mr. Moore asked for a cross-reference to the 1987 list.

Equipment – Mr. Gillick asked what the worth of the Department of Public Works fleet is. Mr. Hangen did not respond, but said that \$400,000 per year for replacement is a good figure. He described equipment needs. There was discussion of whether it is appropriate to list each piece of equipment, rather than having one line item for all equipment replacement. Mr. Moore said he feels replacement should be in the operating budget.

Mr. Hangen then talked about a mechanized packer. He said he believes they are more cost-effective.

Roads – Mr. Gillick asked if we were getting money from the State and Federal governments for road improvement. Mr. Hangen did not have this number. Mr. Schwotzer said there was \$260,000 in highway funds coming in this year. Mr. Gillick asked if the Town is following statute with respect to highway funds. There was discussion of this issue. Mr. Kane said it would be good to present the reimbursement figure to the Budget Committee when presenting the budget. Mr. Schwotzer noted that the state reimbursement funds represent about 10% of Department of Public Works' expenditure yearly.

Mr. Moore asked about whether there would be any help from the State and/or the Federal government for Exeter and Winnacunnet Roads. If either were on the state list, the reimbursement would be 80%. Mr. Moore asked if Winnacunnet Road would be done in conjunction with the State changes at Lafayette Road.

Sewer – Mr. Hangen said people are asking for replacement of sewer pipes in different parts of Town. Sewers are undersized and full of roots. Mr. Gillick asked Mr. Hangen if he was familiar with the storm drain project at UNH. Mr. Mellin said that project deals with water quality and had to do with outlets. Mr. Gillick asked Department of Public Works to try to use the latest technology as sewer projects are worked on. Florida Power and Light is monitoring the quality of water in Hampton Harbor. Mr. Gillick is concerned that the Town will be held accountable in the future. Mr. Hangen said there is an ongoing effort to educate both the staff and the public. Mr. Gillick asked about the laboratory. That will be done with last year's warrant article. Mr. Hangen said there is a need for a facility for staff.

Ms. Terry asked if there is a long-term plan for the Town. Mr. Gillick indicated that the Master Plan, which is being updated, is supposed to cover all of the Town's needs. The last time that it was updated was in 1995-96, and most of the items in it have been completed. The Town Planner can provide this plan.

Mr. Moore said the Capital Improvement Committee tries to do a leveling of needs. There was discussion of the Plan versus what the voters decide to do. Mr. Moore said that last year the Board of Selectmen put forth to the voters everything that was suggested by the CIP. The voters accepted more than 50% of the recommendations.

Mr. Moore asked if the Library would be coming in to CIP. They will come in September.

MOVED by Mr. Buck to approve the minutes of the June 20<sup>th</sup> meeting.  
SECOND by Mr. Kane  
VOTE: Unanimous

MOVED by Mr. Buck to approve the minutes of the July 25<sup>th</sup> meeting.

SECOND by Mr. Kane

Discussion: Add “reserve fully” to the last sentence on page two.

VOTE: Unanimous as amended.

Mr. Gillick stated that before the CIP was through its work, it would talk about personnel and bonding.

Next meeting is scheduled for Tuesday, September 19 at 6:00 PM.

Meeting adjourned at 7:17 PM.

Respectfully Submitted,  
Barbara Renaud  
CIP Administrative Assistant