

# Town of Hampton, New Hampshire

## **ENTERTAINMENT ACTIVITIES LICENSE APPLICATION – YEAR ROUND**

**INSTRUCTIONS:** Use this form for an entertainment activities license. Please print or type all required information clearly. Along with this application, you must submit the fee, Assembly Permit, Dance Hall Permit, Occupancy Permit and the Business/Organization’s Certificate of Insurance. All documentation must be attached or this application *will not be accepted*.

---

### **ESTABLISHMENT INFORMATION**

Status (circle one): RENEWAL / INITIAL

Name of Establishment: \_\_\_\_\_

Establishment Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Establishments EIN: \_\_\_\_\_ - \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Owners Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

### **LICENSEE INFORMATION – i.e. Operations/On-Site Manager**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Length of Residence: \_\_\_\_\_ If less than 6 months provide your previous address:

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Driver License Number: \_\_\_\_\_

State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ DOB: \_\_\_\_\_ Sex (circle one): M / F

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color: \_\_\_\_\_

### **TYPE OF AND DESCRIPTION OF ENTERTAINMENT ACTIVITIES**

Day(s) of the Week the entertainment activities will be held (Circle all that apply):

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY SUNDAY

Description of Entertainment (such as the use of live bands, guest speakers, musicians, etc.):

---

---

---

---

---

---

**THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED ALONG WITH YOUR APPLICATION**

- \$365.00 Entertainment License Application Fee (Non-refundable. Please make the check payable to the Town of Hampton)
- Licensee’s Criminal Record – Completed Original Record (Criminal Record Form is obtained from the State of the residency of the Licensee. In Massachusetts – Criminal History Systems Board, Chelsea MA Attn: Cori Unit)
- Licensee’s Motor Vehicle Driver Record – Completed Original Record (Motor Vehicle Driver Record Form is obtained from the State of the residency of the Licensee)
- Establishment’s Assembly Permit (Obtained from the Hampton Fire Department)
- Establishment’s Dance Hall Permit (Obtained from the Town of Hampton – If Applicable to the Establishment)
- Establishment’s Occupancy Permit (Obtained from the Hampton Building Department)
- Copy of the Business/Organization Certificate of Insurance (Obtained from your Insurance Company)

**CERTIFICATION**

Have you ever been convicted of a felony? YES / NO

If yes, please attach a separate sheet and explain.

Have you ever been convicted of a motor vehicle violation? YES / NO

If yes, please attach a separate sheet and explain

Have you ever loss the privilege to operate a motor vehicle? YES / NO

If yes, please attach a separate sheet and explain

Have you ever been licensed to drive in any other State? YES / NO

If yes, you are required to submit the following:

- Applicant’s Criminal Record (Issued from the additional “State” of license) – Completed Original Record
- Motor Vehicle Driver Record (Issued from the additional “State” of license) – Completed Original Record

I do hereby certify under penalties of perjury that to the best of my knowledge, the above statements are true and that I have submitted the following required information with this application:

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please refer to the Chapter 4, Article 11 “Ordinance for the Regulation of Entertainment Activities” for information and complete details of all requirements and documentation for an entertainment activities license.**

**ALL APPLICATIONS ARE VERTIFIED FOR A RECORDS CHECK. FALSIFYING INFORMATION ON THIS APPLICATION IS A CRIME AND MAY RESULT IN ARREST, PROSECUTION AND IMMEDIATE DENIAL OF A LICENSE.**

**ALLOW 21 DAYS FOR THE PROCESSING OF THE LICENSE FROM THE DATE OF ACCETPTANCE OF A COMPETED APPLICATION.**

**ENTERTAINMENT ACTIVITIES LICENSE EXPIRES ON THE 31ST OF MARCH OF EACH YEAR.**

**PLEASE DO NOT WRITE BELOW THIS LINE – DEPARTMENTAL USE ONLY**

---

**POLICE DEPARTMENT REVIEW**

THIS APPLICATION IS (circle one): APPROVED / DENIED

APPROVAL STIPULATIONS:

---

---

---

---

---

---

Licensing Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

**FIRE DEPARTMENT REVIEW**

THIS APPLICATION IS (circle one): APPROVED / DENIED

APPROVAL STIPULATIONS:

---

---

---

---

---

---

Licensing Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

**BUILDING DEPARTMENT REVIEW**

THIS APPLICATION IS (circle one): APPROVED / DENIED

APPROVAL STIPULATIONS:

---

---

---

Licensing Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

Entertainment License granted this day. \_\_\_\_\_

Board of Selectmen:

---

---

---

---

---